

**Utah Lake Water Quality Study: Stakeholder Process
Steering Committee Call #3
Call Summary
May 10, 2018**

This document includes a list of future meetings, action items, and a brief summary of the discussions. Please review the action item list for tasks assigned to you and/or the Steering Committee in general. A list of attendees can be found at the end of the document.

Upcoming Meeting/Call	When & Where	Suggested Agenda Items
ULWQS Steering Committee / Science Panel Joint Meeting #1	<i>Thursday, May 31; 9:00 a.m. to 5:00 p.m.</i>	<ul style="list-style-type: none"> ○ Introduce Science Panel, build common platform of understanding regarding ULWQS
ULWQS Steering Committee Meeting #4	<i>Wednesday, June 13 9:00 a.m. to 4:00 p.m.</i>	<ul style="list-style-type: none"> ○ Discuss and strive to finalize goals/objectives and initial set of key questions

I. Action Items

Meeting Summaries	Who	To be Completed by
1. Share draft Meeting Summary for the May 10 Steering Committee Call #3	Facilitation Team	Thursday, May 17
Steering Committee Operating Principles	Who	To be Completed by
2. Integrate approved process for addressing public comments into the Steering Committee Operating Principles and share final version	Facilitation Team	COMPLETED
Science Panel Operating Principles	Who	To be Completed by
3. Share the final version of the Science Panel Operating Principles (to share with the Science Panel for review and comment) with the Steering Committee	Facilitation Team	COMPLETED
4. Share comments on Science Panel Operating Principles	Jay Olsen	Friday, May 18
Joint SC-SP Foundation Meeting	Who	To be Completed by
5. Reach out to Soren Brothers about ideas related to presentation (e.g., integration of wetlands information; linkages to Utah Lake ecology/June	Heidi Hoven; Chris Keleher	COMPLETED

Sucker program presentation)		
6. Reach out to Jared Manning about assistance on presentation from CUWCD	Jesse Stewart	COMPLETED
7. Develop agenda ideas for possible inclusion in agenda	Eric Ellis, Erica Gaddis, Gerard Yates	COMPLETED
8. Work with presenters to confirm session timing and descriptions	Facilitation Team	COMPLETED
9. Develop proposed next version of Foundation meeting agenda for Steering Committee review	Co-chairs	COMPLETED
10. Confirm location for May 31 meeting	DWQ	Friday, May 18
Public Engagement Plan	Who	To be Completed by
11. Resend draft Public Engagement White Paper with specific questions	Facilitation Team	COMPLETED
12. Share comments and ideas related to Public Engagement for DWQ consideration	Steering Committee	Friday, May 25
13. Develop materials related to ULWQS Engagement Plan based on Steering Committee comments and assessment of the Public Engagement White Paper for discussion at the June 13 meeting	DWQ	Friday, June 8
Additional Information	Who	To be Completed by
14. Update DWQ scope/phases document to include definitions of relevant terms	DWQ	Friday, May 18
15. Share full letter from Dr. Merritt and other related information	DWQ	Friday, May 18
16. Share Phase I report with the SC in advance of the Foundation meeting	DWQ	TBD (pending joint meeting dates)
17. Submit a 1-paragraph bio for each Steering Committee member	Steering Committee Members and Alternates	Thursday, April 19

II. Meeting Recording

Due to technical difficulties a recording of the meeting is not available. Recordings of past meetings are available on the DWQ project website.

III. Key Points of Discussion

Introduction and Agenda Review

Participants were welcomed to the third conference call of the Utah Lake Water Quality Study (ULWQS) Steering Committee (SC) by facilitator Paul De Morgan of RESOLVE. Mr. De Morgan went over the agenda for the call and solicited comments or questions on the agenda from the Steering Committee, but none were raised.

ULWQS Steering Committee Co-chairs Eric Ellis and Erica Gaddis welcomed everybody and expressed their appreciation for everyone's participation on the call and the ULWQS process.

Joint SC/SP Foundation Setting Meeting

Mr. De Morgan acknowledged the members of the Steering Committee that provided comments on the latest agenda for the May 31 Joint SC/SP Foundation Setting Meeting prior to the meeting. He provided an overview of an updated version of the agenda and explained the specific changes made to reflect the comments received from the Steering Committee. Mr. De Morgan described each presentation and asked for feedback and/or approval of the length of time allocated and content outlined in the agenda. There was substantial discussion from the Steering Committee which included identification of additional presentation topics that could be included in the agenda for the May 31st meeting or a future meeting of the SC/SP. Several action items were identified following the discussion that will be necessary to help finalize the next version of the Meeting Agenda. These action items are listed in the table at the beginning of this document.

Proposal for Responding to Public Comments

Mr. Ellis and Dr. Gaddis reviewed the proposal for responding to public comments received during the ULWQS process. Mr. De Morgan reviewed some proposed edits to the proposal made by one of the SC members and asked for the approval of the co-chairs to incorporate the edits into the document. Following the approval from the co-chairs, Mr. De Morgan asked the Steering Committee if they supported the document and incorporating it into the ULWQS Science Panel Operating Principles. There were no comments and was unanimous approval for incorporating the document into the SC Operating Principles.

Public Comments Received Thus Far

Mr. De Morgan provided a quick overview of the comments received thus far and associated responses from the Co-chairs and the asked the Steering Committee if they had any comments. Several members of the Steering Committee expressed appreciation for the comments. One member asked why the full letter from Dr. Merritt was not shared. Dr. Gaddis indicated they did not feel the rest of the letter directly related to the ULWQS process however she agreed to send it out with some additional, earlier correspondence to provide context. In response to a question about why UDWQ did not respond she

indicated they felt they had already responded to the issues in the letter. A member suggested UDWQ reconsider the decision given who had received the letter.

Mr. De Morgan pointed out that one of the letters received by the Division of Water Quality suggested ULWQS Steering Committee co-chair Erica Gaddis had blocked several individuals from participating in the Science Panel. He solicited input from the Steering Committee to comment on whether they felt that the seating of the Science Panel had been done democratically and with unanimous approval of the Steering Committee. There was unanimous agreement from the Steering Committee that the seating of the Science Panel had in fact been done democratically and with unanimous approval. Mr. De Morgan reminded Steering Committee members that if they ever want to raise issues offline they could reach out to either him or Dave Epstein as appropriate.

Steering Committee Co-chair Erica Gaddis informed the Steering Committee that Sam Rushforth has resigned from the Science Panel. She expressed her disappointment and that Mr. Rushforth would be difficult or impossible to replace. Mr. De Morgan asked the group if any next steps should be taken regarding the Science Panel but no ideas were proposed.

Finally, Dr. Gaddis mentioned that DWQ is working through the details of the process to compensate members of the Science Panel for their participation and travel expenses.

Public Engagement White Paper

Co-facilitator Dave Epstein gave an overview of the Public Engagement White Paper developed by the Facilitation Team. He described each section of the paper but explicitly stated that the paper is mostly theoretical and is meant to serve as a starting point for development of an actual ULWQS Public Engagement Plan to be developed by DWQ and the ULWQS Steering Committee. Mr. Epstein explicitly pointed out certain details of the white paper that will need to be considered by UDWQ and the Steering Committee as they proceed.

ULWQS Steering Committee co-chair Erica Gaddis expressed her belief in the importance of public engagement efforts and the need to allocate time and resources to a public engagement effort during the ULWQS.

A member of the Steering Committee expressed appreciation for the white paper and mentioned that he/she would be submitting comments after the meeting. The Facilitation Team stated that they would appreciate comments from the Steering Committee on the white paper and an action item was identified for the Steering Committee to provide comments within two weeks. In addition, UDWQ agreed to take those comments and then develop a proposed engagement plan (or initial outline) for Steering Committee review and discussion in June.

Science Panel Operating Principles

Mr. De Morgan explained that some comments on the Science Panel Operating Principles had been received from a member of the Steering Committee. He went over these comments and asked the Steering Committee if they supported the proposed edits. There was full support for sharing this version of the Science Panel Operating Principles with the Science Panel for review and comment at the May 30 Science Panel meeting. One member of the Steering Committee expressed the opinion that some of the

language explaining the limitations of how and when Science Panel members can compete for work is confusing and could be clarified. The Facilitation Team requested the member share their questions and/or comments after the call.

ULWQS Phases and Scope

ULWQS Steering Committee Co-chair Dr. Gaddis briefly described the ULWQS Phases and Scope document developed by DWQ. One of the members of the Steering Committee indicated some of the terminology included in the document is confusing and requested that definitions of the terms be added to the document. Dr. Gaddis offered to update the document with definitions of the important terms. This was added to the list of action items.

Steering Committee and Science Panel Schedule

Mr. De Morgan went over the May-September schedule for the ULWQS Steering Committee and Science Panel as laid out to this point. He asked for questions or comments from the Steering Committee, but none were received.

In closing, Mr. De Morgan went over the unofficial list of action items that would come out of the call and thanked everyone for their participation.

IV. Public Comments

During the meeting Mr. De Morgan suggested members of the public could indicate they wanted to make verbal public comments (and a phone number would then be shared) or to submit comments via the “chat” window on the Adobe Connect meeting interface. No requests or comments were received.

V. Participation

Meeting Participants (Name, Organization – Stakeholder Interest):

- David Barlow, Timpanogos Special Service District – POTW
- Gary Calder, City of Provo – Municipal
- Eric Ellis, Utah Lake Commission – Co-Chair
- Erica Gaddis, Utah Division of Water Quality – Co-Chair
- Jason Garrett, Utah County Health Department – Public Health
- Heidi Hoven, Audubon Society – Conservation and Environment
- Chris Keleher, Utah Division of Natural Resources – Recreation, Fishing and Sovereign Lands
- Jay Montgomery, Utah County Stormwater Association – Stormwater
- Jay Olsen, Utah Department of Agriculture and Food – Agriculture
- Dennis Shiozawa, Brigham Young University – Academic
- Brad Stapley, Springville City – Municipal
- Jesse Stewart, Salt Lake City Department of Public Utilities – Agriculture/Water Rights/Water Users
- George Weekley, US Fish and Wildlife Service – Fish and Wildlife
- Neal Winterton, City of Orem – Municipal
- Gerard Yates, Central Utah Water Conservancy District – Water Management of Utah Lake

Alternate Steering Committee Members Present (Name, Organization – Stakeholder Interest):

- Craig Bostock, Utah County Health Department – Public Health

- Sam Braegger, Utah Lake Commission
- Jim Harris, Utah Division of Water Quality – Water Quality
- Jon Hilbert, Jordan Valley Water Conservancy District – Water Management of Utah Lake

Members of the Public:

- J Kinsey[PDM1]
- Mitch Hogsett
- Renn Lambert
- Michael Mills

State of Utah Staff Present:

- Carl Adams, Utah Division of Water Quality
- Scott Daly, Utah Division of Water Quality

Facilitation Team:

- Paul De Morgan, RESOLVE
- Dave Epstein, SWCA