

UTAH WASTEWATER OPERATOR CERTIFICATION COUNCIL



**CERTIFICATE BY RECIPROCITY
APPLICATION INFORMATION**

Definition: Utah may accept proof of passing an exam and accreditation in another state or certification program as having met the "exam" requirement and possibly the experience/education requirements for a comparable Utah Wastewater Operator certification.

RECIPROCITY CRITERIA

1. Must hold a valid wastewater operator license or certificate from another state/province.
2. Application may be for a comparable type and grade certification as the current certificate/license, but not for a higher grade.
3. Must be employed in Utah and provide proof of such employment at time of application; otherwise, a letter of intent to issue a certificate will be provided which may be submitted to the certification council along with proof of employment.
4. **\$100.00** processing fee must accompany application.
5. Include a copy of current valid certificate and proof of any education, CEUs, training, etc. you wish to have considered towards a reciprocity certificate.
6. Complete the application in its entirety specifying "Reciprocity" in Section B of the new form (or at the top of the old form); incomplete applications will be returned. Be specific and detailed in the information you provide. Restricted/unrestricted status and other decisions concerning your certification are based upon your responses.
7. Complete the Citizen/Alien Identification Certification form, have it *notarized*, and submit it along with a copy of your valid photo ID.
8. Submit the signed completed application form, Citizen/Alien Identification Certification form with copy of photo ID, and reciprocity fee (check made payable to the Division of Water Quality, cash, or online payment confirmation).

Mail to: Wastewater Operator Certification
C/O Division of Water Quality
PO Box 144870
Salt Lake City, Utah 84114-4870

Deliver to: Division of Water Quality
Multi Agency State Office Bldg
195 North 1950 West, DEQ 3rd Floor
Salt Lake City, Utah 84116

After verification of information, reciprocity requests are presented to the Wastewater Operator Certification Council for consideration at its next meeting. When a determination is made, the applicant will be notified of the results.

Call (385) 600-9401 or (801) 536-4344, or e-mail wwopcert@utah.gov if you have any further questions.