

## How to Create an Account in NeTRDHT

- 1) Go to the NeT RDHT login page: https://npdes-ereporting.epa.gov/net-rdht
- 2) Click create a new account.



 Select the appropriate role. Preparer can view and edit but not sign or submit documents. Signatory can view, edit, sign, and manage permissions. Signatory roles require an extra level of identity verification.

Select a role	
Preparer	
Signatory	

- 4) Fill out user information and security questions.
- 5) Search for your organization. If you find it then choose Select. Otherwise request that we add your organization.

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Action	Organization ID	ĻΈ	Organization Name	11	Address 1	1ţ	Address 2	1¢	City	1t	State	ĻΥ	Zip Code	ĴΪ
Select	1068373		Utah DEQ BR Test Account		P.O. Box 144880				Salt Lake City		UT		84114	
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6) Complete the remaining contact information and click the Register button. You will need to verify your email address to activate the account.