

## UTAH WASTEWATER OPERATOR CERTIFICATION COUNCIL



### CERTIFICATE BY RECIPROCITY APPLICATION INFORMATION

**Definition: Utah may accept proof of passing an exam and accreditation in another state or certification program as having met the "exam" requirement and possibly the experience/education requirements for a comparable Utah Wastewater Operator certification.**

#### RECIPROCITY CRITERIA

1. Must hold a valid wastewater operator license or certificate from another state/province.
2. Application may be for a comparable type and grade certification as the current certificate/license, but not for a higher grade.
3. Must be employed in Utah and provide proof of such employment at time of application; otherwise, a letter of intent to issue a certificate will be provided which may be submitted to the certification council along with proof of employment.
4. **\$100.00** processing fee must accompany application.
5. Include a copy of current valid certificate and proof of any education, CEUs, training, etc. you wish to have considered towards a reciprocity certificate.
6. Complete the application in its entirety specifying "Reciprocity" in Section B of the new form (or at the top of the old form); incomplete applications will be returned. Be specific and detailed in the information you provide. Restricted/unrestricted status and other decisions concerning your certification are based upon your responses.
7. Complete the Citizen/Alien Identification Certification form, have it *notarized*, and submit it along with a copy of your valid photo ID.
8. Submit the signed completed application form, Citizen/Alien Identification Certification form with copy of photo ID, and reciprocity fee (check made payable to the Division of Water Quality, cash, or online payment confirmation).

**Mail to:** Wastewater Operator Certification  
C/O Division of Water Quality  
PO Box 144870  
Salt Lake City, Utah 84114-4870

**Deliver to:** Division of Water Quality  
Multi Agency State Office Bldg  
195 North 1950 West, DEQ 3<sup>rd</sup> Floor  
Salt Lake City, Utah 84116

After verification of information, reciprocity requests are presented to the Wastewater Operator Certification Council for consideration at its next meeting. When a determination is made, the applicant will be notified of the results.

Call (801) 536-4344 or e-mail [wwopcert@utah.gov](mailto:wwopcert@utah.gov) if you have any further questions.