



# Used Oil Annual Report

For January 1st to December 31st

For Year
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Annual reports shall be submitted to the Director no later than **March 1**, of the year following the reported activities.

Permit Information		
Select applicable permit(s); then, complete corresponding pages and submit with required documents		
<b>Used Oil Permit #</b>	<b>Used Oil Transporter Name</b> ( <i>Used Oil collected in or delivered to Utah</i> )	<b>Company EPA ID #</b> (i.e., UTR123456789)
<b>Permitted Facility Physical Address</b> (If different than company address)		<b>City, State, Zip Code</b>
<b>Company Mailing Address</b> (If different than physical address)		<b>Telephone #</b> (Area code + 7 digits)
<b>Contact Name</b>	<b>Email Address</b>	<b>Telephone #</b> (Area code + 7 digits)
<b>Used Oil Permit #</b>	<b>Used Oil Transfer Facility Name</b> ( <i>For Transfer Facilities in Utah</i> )	<b>Company EPA ID #</b> (i.e., UTR123456789)
<b>Permitted Facility Physical Address</b> (If different than company address)		<b>City, State, Zip Code</b>
<b>Company Mailing Address</b> (If different than physical address)		<b>Telephone #</b> (Area code + 7 digits)
<b>Contact Name</b>	<b>Email Address</b>	<b>Telephone #</b> (Area code + 7 digits)
<b>Used Oil Permit #</b>	<b>Used Oil Processor/Re-refiner Facility Name</b> ( <i>For Processing Facilities in Utah</i> )	<b>Company EPA ID #</b> (i.e., UTR123456789)
<b>Permitted Facility Physical Address</b> (If different than company address)		<b>City, State, Zip Code</b>
<b>Company Mailing Address</b> (If different than physical address)		<b>Telephone #</b> (Area code + 7 digits)
<b>Contact Name</b>	<b>Email Address</b>	<b>Telephone #</b> (Area code + 7 digits)
<b>Used Oil Permit #</b>	<b>Used Oil Off-Specification Burner</b> ( <i>For Facilities in Utah</i> ) <b>Page 6</b> <b>Company Name</b>	<b>Company EPA ID #</b> (i.e., UTR123456789)
<b>Permitted Facility Physical Address</b> (If different than company address)		<b>City, State, Zip Code</b>
<b>Company Mailing Address</b> (If different than physical address)		<b>Telephone #</b> (Area code + 7 digits)
<b>Contact Name</b>	<b>Email Address</b>	<b>Telephone #</b> (Area code + 7 digits)
Certification		
<p>I certify under penalty of law that this report and all attachments were prepared by me or under my direction or supervision. The information submitted is to the best of my knowledge and belief, true, accurate and complete. I am aware there are significant penalties, including the possibility of a fine and imprisonment for knowing violations, for submitting false information.</p> <p style="text-align: center;"><b>Business owner or designee must sign this form.</b> (Keep a copy of this form for your records)</p>		
<b>Name of Owner or Authorized Designee</b>		<b>Title</b>
<b>Signature</b>		<b>Date</b>

**Submit By Email at:**  
[dwmrcsubmit@utah.gov](mailto:dwmrcsubmit@utah.gov)

**By Mail:**  
 State of Utah, Department of Environmental Quality  
 Division of Waste Management and Radiation Control  
 P.O. Box 144880  
 Salt Lake City, UT 84114-4880  
 Phone: (801) 536-0200  
 Fax: (801) 536-0222

**In Person:**  
 State of Utah, Department of Environmental Quality  
 Division of Waste Management and Radiation Control  
 195 North 1950 West  
 Multi-Agency State Office Building, 2nd Floor  
 Salt Lake City, Utah 84116



# Used Oil Transporter Annual Report

Used Oil Collections	Amounts (Gallons)
A. Total used oil collected from any generator or facility <b>outside of Utah</b> and transported to any facility inside Utah.	
B. Total used oil collected from any generator <b>inside of Utah</b> . Do not include used oil collected from other transporters, transfer facility, or processors on this line.	
C. Total used oil collected from <b>transfer facilities, processors, or other transporters located in Utah</b> . List the total received from each facility or transporter on a separate sheet. Write the total number here.	
<b>Total Volume of Used Oil Collected from Lines A, B, and C ►</b>	

Used Oil Deliveries	
D. Total used oil delivered to transporters, transfer facilities, processors, burners, other businesses, <b>located inside Utah</b> . (This includes used oil collected <b>inside and outside Utah</b> from <b>generators, transporters, transfer facilities, and processors</b> ). List the total delivered to each facility on a separate sheet. Write the total number here.	
E. Of the total used oil <b>collected in Utah</b> (from lines B and C), how much was delivered to transporters, transfer facilities, processors, burners, other businesses, <b>located outside Utah</b> . List the total delivered to each facility on a separate sheet. Write the total number here.	
<b>Total Volume of Used Oil Delivered from Lines D, and E ►</b>	

**Used Oil Collections and Deliveries Comparison**

If **Used Oil Collections** total (A+B+C) and **Used Oil Deliveries** total (D+E) are different, please provide explanation on a separate sheet.

Used Oil Filter Handling	Quantity (# of Filters)	
<b>Volume Estimates:</b> One 55-gallon drum of crushed used oil filters = approximately 400 used oil filters One 55-gallon drum of uncrushed used oil filters = approximately 250 used oil filters One ton of drained used oil filters = approximately 2,350 used oil filters		
A. Approximate number of used oil filters collected from generators or facilities <b>in Utah</b> .		
B. Approximate number of used oil filters collected from generators or facilities <b>outside Utah and transported to a facility inside Utah</b> .		
C. Disposition of collected used oil filters.	<b># of Filters In State</b>	<b># of Filters Out-of-State</b>
1. Quantity transferred to another permitted used oil facility.		
2. Quantity transferred directly to a waste-to-energy facility.		
3. Quantity transferred directly to a metal foundry for recycling.		
4. Quantity disposed at landfills		
5. Other disposal method. (Please explain)		
<b>Total Quantity of Disposed Used Oil Filters from Lines C.1 thru C.5 ►</b>		
D. Provide the name(s) of the facility where filters were transferred, and describe how the filters were managed (i.e., crushed and recycled, shredded, and so on) on a separate sheet.		

**General Liability Insurance Information**

Submit a current **ACORD** form or equivalent (available from insurance broker) showing General Liability Coverage.

**Environmental Pollution Liability Insurance for Third-Party Damages**

Submit most current **Used Oil Financial Form 17.6** showing Third-Party Damages Coverage.  
 Forms are available at <https://deg.utah.gov/waste-management-and-radiation-control/forms-division-of-waste-management-and-radiation-control#used-oil>.



Used Oil Inventory	Amounts (Gallons)
<b>A.</b> Beginning inventory of Used Oil at this facility on <u>January 1 of the reporting year</u> .	
<b>B.</b> Received Used Oil	
1. Total used oil received from any transporter, including your own company. List the total received from each transporter on a separate sheet.	
2. Total used oil received directly from any generator (Did anyone, other than the transporters listed on the attached list, bring used oil to your facility? (i.e., an individual delivered a 55-gallon drum).	
<b>Total Volume of Used Oil Received from Lines B.1, and B.2 ►</b>	
<b>C.</b> Outgoing Used Oil	
1. Total used oil shipped by any transporter, including your own company, or transferred by any other means. List the total transferred or delivered to each transporter on a separate sheet.	
<b>Total Volume of Outgoing Used Oil ►</b>	
<b>D.</b> Ending inventory count of Used Oil at this facility on <b>December 31<sup>st</sup></b> .	
<b>E. Subtotal</b> (Add beginning inventory from line A to the total received used oil from line B).	
<b>F.</b> Calculated ending inventory of Used Oil (Subtract line C.1 from line E).	<b>Total Ending Volume of Used Oil ►</b>

### Ending Inventory Comparison

If the total for line F (Calculated ending inventory) is different than line D (Ending inventory of Used Oil on December 31<sup>st</sup>), please provide explanation on a separate sheet.

### General Liability Insurance Information

Submit a current **ACORD** form or equivalent (available from insurance broker) showing General Liability Coverage.

### Environmental Pollution Liability Insurance for Third-Party Damages

Submit most current **Used Oil Financial Form 17.7 or Form 17.9** showing Third-Party Damages Coverage.

Forms are available at <https://deq.utah.gov/waste-management-and-radiation-control/forms-division-of-waste-management-and-radiation-control#used-oil>.

### Financial Assurance Information for Cleanup and Closure Cost Estimates

**A.** Type of financial assurance mechanism your business is using for Cleanup and Closure Cost (Check one only): \*These mechanisms **also** require a Standby Trust Agreement

<input type="checkbox"/> Letter of Credit *	<input type="checkbox"/> Payment Bond *	<input type="checkbox"/> Insurance Policy *	<input type="checkbox"/> Trust Fund
Financial Instrument Control # (Unique identifying number document)			
Dollar amount of financial assurance provided by this financial instrument			<b>Instrument Value ► \$</b>

**B.** Closure Cost Estimate Adjustment: (Complete **either** Method 1 **or** Method 2 below then complete section **C**)

Method 1: Inflation Factor Adjustment			Method 2: Recalculated Engineering Closure Cost Estimate		
\$	x	=	\$	OR	Recalculated Engineering Closure Cost Estimate ► \$
Enter Last Year's Total Closure Cost Estimate	Inflation Factor		<b>Total Closure Cost Estimate for this Year</b>		<b>Note:</b> This method requires detailed information to be submitted and approved by the Director. Also, any changes in the facility or process requires a permit modification to be submitted to the Director for review and approval.

**C.** Financial Assurance Cost Estimate Summary

If Instrument Value **from A is less than** Total Closure Cost Estimate **from B** the Instrument Value must be increased to equal or exceed the newly calculated Total Closure Cost Estimate. Within 60-days, submit to the Director a **written notice** from the issuer of the financial mechanism documenting this increase.

If Instrument Value **from A is equal or more than** Total Closure Cost Estimate **from B** the Instrument Value is adequate for this year and no changes are needed.



# Used Oil Processor/Re-refiner Annual Report

Used Oil Inventory		Amounts (Gallons)
A. Beginning inventory of Used Oil and any Used Oil Products at this facility on <b>January 1 of the reporting year</b> .		
B. Received Used Oil		
1.	Total used oil received from any transporter, including your own company. List the total received from each transporter on a separate sheet.	
2.	Total used oil received directly from any generator (Did anyone, other than the transporters listed on the attached list, bring used oil to your facility? (i.e., an individual delivered a 55-gallon drum).	
<b>Total Volume of Used Oil Received from Lines B.1, and B.2 ►</b>		
C. Processed Used Oil		
1.	Total volume of used oil processed. <span style="float: right;"><b>Total Volume of Processed Used Oil ►</b></span>	
2.	Average volume of used oil processed per day (Divide total in B above by the total # of days you processed used oil during the reporting year).	
3.	Total estimated volume of used oil <b>consumed, lost, or spilled</b> during processing.	
4.	Total waste or residues generated, including waste water. List each type of waste on a separate sheet.	
D. Outgoing Used Oil Products (All sales and transfers).		
1.	Total volume of <b>on-specification</b> used oil burner fuel (Including used oil derived diesel).	
2.	Total volume <b>off-specification</b> used oil burner fuel.	
3.	Total volume of <b>non-fuel used oil derived products</b> (i.e., lubricating oil or asphalt materials).	
4.	Total volume of Used Oil Products Delivered (Add lines D.1, D.2, and D.3).	
E. Ending Inventory of all Used Oil and any Used Oil Products on <b>December 31<sup>st</sup></b> .		
<b>Used Oil Inventory Balance</b>		
F. <b>Subtotal</b> (Add beginning inventory from line A to the total received used oil from line B).		
G. <b>Subtotal</b> (Add total estimated volume of used oil consumed, lost, or spill during processing from line C.3 to the total volume of Used Oil Products Delivered from line D.4).		
H. Grand total (Subtract line G from line F). <span style="float: right;"><b>Grand Total ►</b></span>		
I. If the amount on line H ( <b>Grand Total</b> ) is not zero (0), please provide an explanation on a separate sheet.		
<b>General Liability Insurance Information</b>		
Submit a current <b>ACORD</b> form or equivalent (available from insurance broker) showing General Liability Coverage.		
<b>Environmental Pollution Liability Insurance for Third-Party Damages</b>		
Submit most current <b>Used Oil Financial Form 17.7 or Form 17.9</b> showing Third-Party Damages Coverage.		
Forms are available at <a href="https://deq.utah.gov/waste-management-and-radiation-control/forms-division-of-waste-management-and-radiation-control#used-oil">https://deq.utah.gov/waste-management-and-radiation-control/forms-division-of-waste-management-and-radiation-control#used-oil</a> .		
<b>Financial Assurance Information for Cleanup and Closure Cost Estimates</b>		
A. Type of financial assurance mechanism your business is using for Cleanup and Closure Cost (Check one only): *These mechanisms <b>also</b> require a Standby Trust Agreement		
<input type="checkbox"/>	Letter of Credit *	<input type="checkbox"/>
<input type="checkbox"/>	Payment Bond *	<input type="checkbox"/>
<input type="checkbox"/>	Insurance Policy *	<input type="checkbox"/>
<input type="checkbox"/>	Trust Fund	
Financial Instrument Control # (Unique identifying number document)		

Dollar amount of financial assurance provided by this financial instrument

Instrument Value ► \$

**B. Closure Cost Estimate Adjustment:** (Complete **either** Method 1 **or** Method 2 below then complete section **C**)

Method 1: Inflation Factor Adjustment

Method 2: Recalculated Engineering Closure Cost Estimate

$$\$ \quad \times \quad = \quad \$$$

OR

Recalculated Engineering Closure Cost Estimate ► \$

Enter Last Year's Total Closure Cost Estimate

Inflation Factor

**Total Closure Cost Estimate for this Year**

**Note:** This method requires detailed information to be submitted and approved by the Director. Also, any changes in the facility or process requires a permit modification to be submitted to the Director for review and approval.

**C. Financial Assurance Cost Estimate Summary**

If Instrument Value **from A is less than** Total Closure Cost Estimate **from B** the Instrument Value must be increased to equal or exceed the newly calculated Total Closure Cost Estimate. Within 60-days, submit to the Director a **written notice** from the issuer of the financial mechanism documenting this increase.

If Instrument Value **from A is equal or more than** Total Closure Cost Estimate **from B** the Instrument Value is adequate for this year and no changes are needed.

Used Oil Inventory	Amounts (Gallons)
A. Beginning inventory of off-specification used oil at this facility on <b>January 1 of the reporting year</b> .	
B. Total volume of off-specification used oil acquired (Documented on incoming manifests).	
C. Total volume of off-specification used oil generated on site (Documented on manifests or other company records).	
D. Total volume of off-specification used oil burned (Based on estimated consumption or more accurate method available).	
E. Average daily volume of off-specification used oil burned as of December 31 <sup>st</sup> of reporting year.	
F. Ending inventory of off-specification used oil at this facility on <b>December 31<sup>st</sup></b> of reporting year.	

Used Oil Inventory Balance	
G. Subtotal 1 (Add lines A, B and C)	
H. Subtotal 2 (From line D)	
I. Grand total (Subtract line H from line G). <span style="float: right;"><b>Grand Total ▶</b></span>	
J. If the amount on line I ( <b>Grand Total</b> ) is different than line F (Ending inventory of off-specification used oil on December 31 <sup>st</sup> ), please provide an explanation on a separate sheet.	

**General Liability Insurance Information**

Submit a current **ACORD** form or equivalent (available from insurance broker) showing General Liability Coverage.

**Environmental Pollution Liability Insurance for Third-Party Damages**

Submit most current **Used Oil Financial Form 17.7 or Form 17.9** showing Third-Party Damages Coverage.  
Forms are available at <https://deq.utah.gov/waste-management-and-radiation-control/forms-division-of-waste-management-and-radiation-control#used-oil>.

**Financial Assurance Information for Cleanup and Closure Cost Estimates**

A. Type of financial assurance mechanism your business is using for Cleanup and Closure Cost (Check one only): \*These mechanisms also require a Standby Trust Agreement

Letter of Credit *	Payment Bond *	Insurance Policy *	Trust Fund
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Financial Instrument Control # (Unique identifying number document)

Dollar amount of financial assurance provided by this financial instrument **Instrument Value ▶** \$

B. Closure Cost Estimate Adjustment: (Complete either Method 1 or Method 2 below then complete section C)

Method 1: Inflation Factor Adjustment			OR	Method 2: Recalculated Engineering Closure Cost Estimate	
\$	x	= \$		<b>Recalculated Engineering Closure Cost Estimate ▶</b>	\$
Enter Last Year's Total Closure Cost Estimate	Inflation Factor	<b>Total Closure Cost Estimate for this Year</b>		<b>Note:</b> This method requires detailed information to be submitted and approved by the Director. Also, any changes in the facility or process requires a permit modification to be submitted to the Director for review and approval.	

C. Financial Assurance Cost Estimate Summary

If Instrument Value **from A is less than** Total Closure Cost Estimate **from B** the Instrument Value must be increased to equal or exceed the newly calculated Total Closure Cost Estimate. Within 60-days, submit to the Director a **written notice** from the issuer of the financial mechanism documenting this increase.

If Instrument Value **from A is equal or more than** Total Closure Cost Estimate **from B** the Instrument Value is adequate for this year and no changes are needed.



Transporter/Used Oil Facility Name OR Type of Waste/Wastewater	Amounts (Gallons)
<b>Total Volume of Used Oil ▶</b>	







**Used Oil Collections And Deliveries Comparison/Used Oil Inventory Balance Explanation**

Empty content area for the report.



### Used Oil Annual Report

#### Permit Information

**Used Oil Permit #**

This is the permit number assigned to your permit (For example UOP-0123).

**Used Oil Transporter Name**

This is the name as it appears in your permit which should be the same name your business was registered with the Utah Department of Commerce.

**Company EPA ID #**

This is the EPA identification number for your business at the location where the permit is operated from. This number should follow the proper format (For example UTR123456789).

**Permitted Facility Physical Address (If different than company address)**

This is the physical address of the permitted facility which may be different from the company address and mailing address. Write the street address, then the city, state, and zip code number. Add the phone number (Area code + 7 digits).

**Note:** This is a combined form for all types of permits. Please make sure to fill in all applicable information for each type of used oil permit your company has been approved in Utah (For example, used oil transporter, transfer facility, processor, off-spec burner).

#### Certification

**Name of Owner or Authorized Designee**

This is the name of the person certifying the information in the annual report. This must be filled in by the owner of the company or the authorized designee/representative.

**Title**

This is the title of the person certifying the information in the annual report.

**Signature**

This is the signature of the person certifying the information in the annual report. This can be done electronically or by hand.

**Date**

This is the date the annual report was signed by the person certifying the information in the annual report.

**Note:** You may e-mail this annual report to [dwmrcsubmit@utah.gov](mailto:dwmrcsubmit@utah.gov), or mail it in to the State of Utah, Department of Environmental Quality, Division of Waste Management and Radiation Control, P.O. Box 144880 in Salt Lake City, UT 84114-4880. Or you may submit it in person to the State of Utah, Department of Environmental Quality, Division of Waste Management and Radiation Control located at 195 North 1950 West, Multi-Agency State Office Building, 2nd Floor in Salt Lake City, Utah 84116.

For questions please call (801) 536-0200 and ask for the Used Oil section.

## Used Oil Transporter Annual Report

### Used Oil Collections

- A. Enter the quantity of used oil imported into Utah.
- B. Do not count used oil collected from other transporters, transfer facility, or processors on this line.
- C. Only count used oil collected from other transporters, transfer facilities, or processors in Utah. Attach a list of used oil received from each transporter and facility to this report. You may use page 7 to list transporters and used oil facilities.

**Total volume of used oil collected:** Add lines A, B, and C.

### Used Oil Deliveries

- D. This is the total used oil delivered inside Utah to transporters, transfer facilities, processors, burners, and other businesses, including used oil collected inside and outside Utah from generators, transporters, transfer facilities, and processors. Attach a list of the generators, transporters, and used oil facilities and the total delivered to each facility on a separate sheet. You may use page 7 to record this information.
- E. This is how much of the used oil collected in Utah (from lines B and C) was delivered outside Utah to transporters, transfer facilities, processors, burners, other businesses. Attach a list of transporters and used oil facilities and the total delivered to each facility on a separate sheet. You may use page 7 to record this information.

**Total volume of used oil delivered:** Add lines D and E.

### Used Oil Collections and Deliveries Comparison

Please provide explanation if Used Oil Collections total (from I) and Used Oil Deliveries total (from II) are different on a separate sheet. You may use the pages provided to write your comments.

### Used Oil Filter Handling

#### Volume Estimates

- One 55-gallon drum of crushed used oil filters = ~400 used oil filters
- One 55-gallons drum of uncrushed used oil filters = ~250 used oil filters
- One ton of drained used oil filters = ~2,350 used oil filters

- A. Using the volume estimates, estimate the number of used oil filters collected from generators or facilities in Utah.
- B. Using the volume estimates, estimate the number of used oil filters collected from generators or facilities outside Utah and transported to a facility inside Utah.
- C.1. Estimate quantity transferred to another permitted used oil facility inside and outside Utah, respectively.
- C.2. Estimate quantity transferred directly to a waste-to-energy facility inside and outside Utah, respectively.
- C.3. Estimate quantity transferred directly to a metal foundry for recycling inside and outside Utah, respectively.
- C.4. Estimate quantity disposed to a landfill inside and outside Utah, respectively.
- C.Total. Estimate quantity disposed using other method inside and outside Utah, respectively. Add lines C.1 thru C.5 and write the Total quantities of disposed Used Oil Filters inside and outside Utah, respectively.

**D.** Using the pages provided, please provide the name(s) of the facility where filters were transferred, and describe how the filters were managed (i.e., crushed and recycled, shredded, and so on).

### **General Liability Insurance Information**

Submit a current ACORD form or equivalent (available from insurance broker) showing General Liability Coverage.

### **Environmental Pollution Liability Insurance for Third-Party Damages**

Please submit most current Used Oil Financial Form 17.6 showing Third-Party Damages Coverage. Forms are available at <https://deq.utah.gov/waste-management-and-radiation-control/forms-division-of-waste-management-and-radiation-control#used-oil>.

## Used Oil Transfer Facility Annual Report

### Used Oil Inventory

**A.** Calculate the beginning inventory of Used Oil at this facility as of January 1st of the reporting year. This is the beginning inventory in gallons.

**B.1.** This is the Total used oil received from any transporter, including your own company (if you are a transporter). Attach a list of transporters and the total received from each transporter on a separate sheet. You may use page 7 to record this information.

**B.2.** This is the Total used oil received directly from any generator, other than the transporters listed on the attached list (i.e., an individual delivered a 55-gallon drum).

**B.Total.** Add lines B.1. and B.2., and write the Total volume of Used Oil received.

**C.1.** This is the Total used oil shipped by any transporter, including your own company (must be a transporter), or transferred by any other means. Attach a list of each transporter used oil was transferred or delivered to on a separate sheet. You may use page 7 to record this information. This is the Total volume of outgoing used oil from your facility.

**D.** Calculate the ending inventory of Used Oil at this facility as of December 31<sup>st</sup> of the reporting year.

**E.** Add the beginning inventory from line A to the total received used oil from line B. This is the subtotal which will be used to calculate Total ending inventory for the reporting year.

**F.** Subtract line C.1 from line E. to calculate the ending inventory of Used Oil at this facility for the reporting year.

### Ending Inventory Comparison

Please provide an explanation if the calculated inventory (line F) is different than the ending inventory (line D) of the reporting year. You may use the pages provided to write your comments.

### General Liability Insurance Information

Please submit a current ACORD form or equivalent (available from insurance broker) showing General Liability Coverage.

### Environmental Pollution Liability Insurance for Third-Party Damages

Please submit most current Used Oil Financial Form 17.7 or Form 17.9 showing Third-Party Damages Coverage. Forms are available at <https://deq.utah.gov/waste-management-and-radiation-control/forms-division-of-waste-management-and-radiation-control#used-oil>.

### Financial Assurance Information for Cleanup and Closure Cost Estimates

**A.** Select the type of financial assurance mechanism your business is using for Cleanup and Closure Cost (Check one only). The Letter of Credit, Payment Bond, and Insurance Policy mechanisms also require a Standby Trust Agreement.

Also enter the financial Instrument Control #. This is a unique identifying number. Then, enter the dollar (\$) amount of financial assurance provided by this financial instrument.

**B.** Use either Method 1 (Inflation Factor Adjustment) or Method 2 (Recalculated Engineering Closure Cost Estimate) to calculate the Closure Cost Estimate Adjustment, then proceed to section C.

Method 1: Inflation Factor Adjustment

- Enter Last Year's Total Closure Cost Estimate in dollar amount.

- The inflation factor is provided.
- The Total Closure Cost Estimate for the Year will be displayed.

OR

Method 2: Recalculated Engineering Closure Cost Estimate

- Note: This method requires detailed information to be submitted and approved by the Director. Also, any changes in the facility or process requires a permit modification to be submitted to the Director for review and approval.

C. This part is used to determine if the Instrument Value is adequate or if must be increased.

If dollar amount of the Instrument Value from A is less than Total Closure Cost Estimate from B the Instrument Value must be increased to equal or exceed the newly calculated Total Closure Cost Estimate. This must be done within 60 days by submitting to the Director a written notice from the issuer of the financial mechanism documenting the increase.

If dollar amount of the Instrument Value from A is equal or more than the Total Closure Cost Estimate from B the Instrument Value is adequate for this year and no changes are needed.

## Used Oil Processor/Re-refiner Annual Report

### Used Oil Inventory

- A.** Calculate the beginning inventory of Used Oil at this facility as of January 1st of the reporting year. This is the beginning inventory in gallons.
- B.1.** This is the Total used oil received from any transporter, including your own company (if you are a transporter). Attach a list of transporters and the total received from each transporter on a separate sheet. You may use page 7 to record this information.
- B.2.** This is the Total used oil received directly from any generator, other than the transporters listed on the attached list (i.e., an individual delivered a 55-gallon drum).
- B.Total.** Add lines B.1. and B.2., and write the Total volume of Used Oil received.
- C.1.** This is the Total used oil processed by your facility for the reporting year.
- C.2.** This is the average volume of used oil processed per day. This can be calculated by dividing the total volume in line B above by the total number of days you processed used oil during the reporting year.
- C.3.** This is the Total estimated volume of used oil consumed, lost, or spilled during processing for the reporting year.
- C.4.** This is the Total waste or residues generated, including wastewater for the reporting year. Attach a list of each type of waste and the total amount in gallons. You may use page 10 to record this information on a separate sheet.
- D.** This is the Total amount of outgoing Used Oil Products for all sales and transfers.
- D.1.** This is the Total volume of on-specification used oil burner fuel, including used oil derived diesel sold or transferred.
- D.2.** This is the Total volume of off-specification used oil burner fuel sold or transferred.
- D.3.** This is the Total volume of non-fuel used oil derived products (i.e., lubricating oil or asphalt materials) sold or transferred.
- D.4.** This is the Total volume of Used Oil Products Delivered. This is calculated by adding lines D.1, D.2, and D.3.
- E.** This is the calculated Ending Inventory of all Used Oil and any Used Oil Products on December 31<sup>st</sup> for your facility.

### Used Oil Inventory Balance

- F.** This is the Subtotal amount for beginning used oil from line A, plus the total received used oil from line B.
- G.** This is the Subtotal amount of used oil going out. This is calculated by adding the total estimated volume of used oil consumed, lost, or spill during processing from line C.3 to the total volume of Used Oil Products Delivered from line D.4.
- H.** This is the Grand total amount of used oil for the reporting period. This is calculated by subtracting line G from line F.
- I.** Please provide an explanation if the calculated Grand Total amount on line H is not zero (0). You may use the pages provided to write your comments.

### General Liability Insurance Information

Please submit a current ACORD form or equivalent (available from insurance broker) showing General Liability Coverage.



## Environmental Pollution Liability Insurance for Third-Party Damages

Please submit most current Used Oil Financial Form 17.7 or Form 17.9 showing Third-Party Damages Coverage. Forms are available at <https://deq.utah.gov/waste-management-and-radiation-control/forms-division-of-waste-management-and-radiation-control#used-oil>.

## Financial Assurance Information for Cleanup and Closure Cost Estimates

**A.** Select the type of financial assurance mechanism your business is using for Cleanup and Closure Cost (Check one only). The Letter of Credit, Payment Bond, and Insurance Policy mechanisms also require a Standby Trust Agreement.

Also enter the financial Instrument Control #. This is a unique identifying number. Then, enter the dollar (\$) amount of financial assurance provided by this financial instrument.

**B.** Use either Method 1 (Inflation Factor Adjustment) or Method 2 (Recalculated Engineering Closure Cost Estimate) to calculate the Closure Cost Estimate Adjustment, then proceed to section C.

### Method 1: Inflation Factor Adjustment

- Enter Last Year's Total Closure Cost Estimate in dollar amount.
- The Inflation Factor is provided.
- The Total Closure Cost Estimate for the Year will be displayed.

OR

### Method 2: Recalculated Engineering Closure Cost Estimate

- Note: This method requires detailed information to be submitted and approved by the Director. Also, any changes in the facility or process requires a permit modification to be submitted to the Director for review and approval.

**C.** This part is used to determine if the Instrument Value is adequate or if must be increased.

If dollar amount of the Instrument Value from A is less than Total Closure Cost Estimate from B the Instrument Value must be increased to equal or exceed the newly calculated Total Closure Cost Estimate. This must be done within 60 days by submitting to the Director a written notice from the issuer of the financial mechanism documenting the increase.

If dollar amount of the Instrument Value from A is equal or more than the Total Closure Cost Estimate from B the Instrument Value is adequate for this year and no changes are needed.

## Used Oil Off-Specification Burner Annual Report

### Used Oil Inventory

- A. This is the Beginning Inventory of off-specification used oil at this facility on January 1 of the reporting year.
- B. This is the Total volume of off-specification used oil acquired by your facility. This amount is calculated by adding quantities documented on incoming manifests.
- C. This is the Total volume of off-specification used oil generated on site. This amount is calculated by adding quantities documented on manifests or other company records.
- D. This is the Total volume of off-specification used oil burned. This calculation is based on estimated consumption or a more accurate method available.
- E. This is the Average Daily volume of off-specification used oil burned as of December 31st of the reporting year.
- F. This is the Ending inventory of off-specification used oil at this facility on December 31st of the reporting year.

### Used Oil Inventory Balance

- G. This is the Subtotal amount for beginning inventory from line A, plus the total volume acquired by your facility from line B, plus the total volume generated on-site from line C.
- H. This is the Subtotal amount of off-specification used oil burned on site from line D.
- I. This is the Grand total amount of off-specification used oil burned at your facility minus the total volume of off-specification used oil acquired at your facility. This is calculated by subtracting line H from line G.
- J. Please provide an explanation if the calculated Grand Total amount on line I is different than the ending inventory of off-specification used oil at your facility on December 31<sup>st</sup> of the reporting year. You may use the pages provided to write your comments.

### General Liability Insurance Information

Please submit a current ACORD form or equivalent (available from insurance broker) showing General Liability Coverage.

### Environmental Pollution Liability Insurance for Third-Party Damages

Please submit most current Used Oil Financial Form 17.7 showing Third-Party Damages Coverage. Forms are available at <https://deq.utah.gov/waste-management-and-radiation-control/forms-division-of-waste-management-and-radiation-control#used-oil>.

### Financial Assurance Information for Cleanup and Closure Cost Estimates

A. Select the type of financial assurance mechanism your business is using for Cleanup and Closure Cost (Check one only). The Letter of Credit, Payment Bond, and Insurance Policy mechanisms also require a Standby Trust Agreement.

Also enter the financial Instrument Control #. This is a unique identifying number. Then, enter the dollar (\$) amount of financial assurance provided by this financial instrument.

B. Use either Method 1 (Inflation Factor Adjustment) or Method 2 (Recalculated Engineering Closure Cost Estimate) to calculate the Closure Cost Estimate Adjustment, then proceed to section C.

Method 1: Inflation Factor Adjustment

- Enter Last Year's Total Closure Cost Estimate in dollar amount.
- The Inflation Factor is provided.
- The Total Closure Cost Estimate for the Year will be displayed.

OR

Method 2: Recalculated Engineering Closure Cost Estimate

- Note: This method requires detailed information to be submitted and approved by the Director. Also, any changes in the facility or process requires a permit modification to be submitted to the Director for review and approval.

**C.** This part is used to determine if the Instrument Value is adequate or if must be increased.

If dollar amount of the Instrument Value from A is less than Total Closure Cost Estimate from B the Instrument Value must be increased to equal or exceed the newly calculated Total Closure Cost Estimate. This must be done within 60 days by submitting to the Director a written notice from the issuer of the financial mechanism documenting the increase.

If dollar amount of the Instrument Value from A is equal or more than the Total Closure Cost Estimate from B the Instrument Value is adequate for this year and no changes are needed.