

Utah Used Oil Processor/Re-Refiner Facility Application



WASTE MANAGEMENT
& RADIATION CONTROL

Department of Environmental Quality
 Division of Waste Management and Radiation Control
 P.O. Box 144880, Salt Lake City, UT 84114-4880
 195 North 1950 West, MASOB Bldg. 2nd Floor, Salt Lake City
 Phone: (801) 536-0200 Fax (801) 536-0222
 Email Submission: dng@utah.gov or cchristoffersen@utah.gov

General Information

Company Name: Company Owner or Principal:	Processor/Re-Refining Facility EPA ID # Contact the Division at cchristoffersen@utah.gov or (801) 536-0200 to apply for an EPA ID # using EPA form 8700-12
Processor/Re-Refining Facility Physical Address: Phone #:	Facility Mailing Address:
Processor/Re-Refining Operations Contact: Name: Title: Phone: Email:	Facility Environmental Contact Name: Title: Phone: Email
Does your company currently holds or in the past held any permits with Utah DEQ? List permits (e.g. UO Transporter Permit, Water Quality Discharge Permit):	

I certify under penalty of law that this application and all associated documents were prepared by me or under my direction or supervision. The information submitted is to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment for knowing violations.

Company owner or principal must sign this form.

Name _____

Title _____

Signature _____

Date _____

Required Information

Application & Handler Fees:

You can pay these fees either:

Online Payment Portal: <https://deq.utah.gov/payment-portal/index.html>

Please indicate in the “Additional Information” Box in “Checkout” the Company name and type of fee paid.

1. Application Fee (\$100.00)
2. Handler Fee (\$100.00)

Or

Check: \$200.00 payable to DEQ/DWMRC

Indicate on check Type of Fee(s) paid - (Application & Handler)

License

Business License from local city/county.

Property Owner Information

If applicant is not the property owner and is leasing the property, the applicant needs to provide a letter from the property owner to the Director of the Division of Waste Management and Radiation Control acknowledging that the owner is aware and approves of the proposed used oil activities at the property.

Facility Information

List the types of used oil storage units (tanks, tanker trucks, rail cars, etc.)

Provide extra sheets if needed.

Type of Used Oil Storage Unit	Used Oil Capacity (Gallons/Quantity)

Facility Information

What is the maximum capacity of used oil storage you are requesting at this site, including truck parking areas?

Provide a detailed map of the facility; include detailed storage locations, secondary containment, spill kits and fire extinguishers.

If you have tanks, have they been certified by a Utah Professional Engineer in accordance with R315-264-190 through 200? Provide tank certification with this application, if applicable.

Do you have secondary containment for your processing equipment, used oil storage including truck parking areas and piping in accordance with R315-15-5.5?

Explain if needed _____

Are your tanks and other storage units labeled "Used Oil" including fill pipes for underground tanks?

How do you plan to receive used oil?

Tanker Truck

Rail Car

Drums/containers

What type of storage units do you plan to store used oil?

Tanks

Tanker truck

Rail car

Drums/containers

How do you plan to ship used oil from the facility?

Tanker truck

Rail car

Drums/containers

Will you be storing oil with a PCB concentration of

Greater than 2 mg/kg but less than 50 mg/kg

Greater than or equal to 50 mg/kg

Facility Information

Describe in detail your processing/re-refining operations? (attach additional sheets if necessary)

Will you be storing or processing used oil filters?

Do you have the following equipment installed which meets the requirements of R315-15-5.3?

Internal communication or alarm system ?

Telephone or two-way radio capable of summoning emergency response teams?

Portable fire extinguishers?

Fire control equipment such as foam or inert gas?

Spill Control Equipment?

Decontamination Equipment?

Water of adequate volume and pressure?

Do you have the required aisle space for emergencies and inspections?

Have you made or attempted to make arrangements with local authorities such as fire departments and hospitals?

Are you planning to ship on-specification used oil off-site?

If yes, have you applied for a Utah Marketer registration?

Are you planning to ship off-specification used oil?

Do you have a mechanism in place to track wastewater entering and leaving the facility?

Facility Information

The Division has prepared examples of required plans listed below; the examples are located at the end of the application package. Your permit will be drafted with similar language of the examples unless you provide your own plans for approval.

Do you want to utilize a simplified Sampling Plan and Analysis / Rebuttable Presumption plan prepared by the Division?

If not, please submit a Sampling Plan and Analysis / Rebuttable Presumption Plan with the application for approval.

Do you want to utilize the Rail Car Loading and Unloading Plan prepared by the Division?

If not, please submit a Rail Loading and Unloading procedure.

Do you want to utilize the Contingency/Emergency Controls and Spill Plan prepared by the Division?

If you do, please submit the following information:

Utah Emergency Coordinator Contact & Title	Phone Number

If you do not wish to use the Contingency/Emergency Controls and Spill plan developed by the Division, please submit an Emergency Controls & Spill Plan with this application in accordance with R315-15-9 and R315-15-13.4. Please submit a plan that is specific to operations conducted in Utah.

Provide your Cleanup and Closure Plan and Cost Estimate in accordance with the requirements of R315-15-11. See Cleanup and Closure Plan with Cost Estimate example below for help.

The Cleanup and Closure Plan and Cost Estimate can be provided at a later date, prior to public comment.

Financial Assurance (Please Read Carefully!!!)

Used oil processors / re-refiner facilities are required to carry **general facility liability insurance**, **environmental pollution liability insurance** to cover used oil release from tanks/containers store onsite **and site reclamation surety** to cover clean up and closure costs when the facility ceases used oil operations.

1. General Facility Liability

Used oil processors / re-refiner facilities are required to carry general liability insurance, to cover liabilities such as, but not limited to, operation of motor vehicles, worker compensation and contractor liability.

Facilities must submit a signed certificate of liability insurance (ACORD) to the Director that verifies general liability insurance. The following information should be listed in the "Certificate Holder" box on the ACORD form:

Scott T. Anderson, Director
Division of Waste Management and Radiation Control
P.O. Box 144880
Salt Lake City, UT 84144

2. Environmental Pollution Liability for Used Oil Tanks/Containers

Used oil processors / re-refiner facilities must have liability insurance coverage for bodily injury and property damage to third parties resulting from "sudden releases", "non-sudden releases," or both, from used oil storage tanks or containers. The required amount of liability insurance depends on whether the used oil storage units are elevated or they are placed directly on the floor of the containment area.

Elevated Storage Units

1. For units that are elevated so that any leaks can be easily detected, the required limits of liability are \$1,000,000 for each sudden occurrence and \$2,000,000 annual aggregate limits for sudden occurrence of the insurer's liability, exclusive of legal defense cost.
2. In addition, the insurance carrier must attach the *Utah Used Oil Pollution Liability Endorsement for Sudden Occurrence* ([Form 17.7](#)) to the insurance liability policy.

Storage Units Not Elevated

1. For units that are **not** elevated in manner that would allow the immediate detection of a release of used oil, the required limits of liability are \$4,000,000 for each occurrence and \$8,000,000 annual aggregate limits of the insurer's liability, exclusive of legal defense costs.
2. The insurance carrier must attach the *Utah Used Oil Pollution Liability Endorsement Combined Sudden and Non-Sudden Occurrence* ([Form 17.9](#)) to the insurance liability policy.

The applicable endorsement form (17.7 or 17.9) must be completed, signed (wet signature) by the insurance company and returned by mail to the address below. **Insurers may not alter any of the language in either form.** Forms 17.7 and 17.9 can be downloaded from the Division website at <https://deq.utah.gov/forms/waste/index.htm#araof>.

3. Site Reclamation Surety (For Cleanup and Closure)

The owner or operator of a permitted used oil processors / re-refiner facility is required to establish a

financial assurance mechanism as evidence of financial responsibility to assure cleanup and closure of the facility when used oil operations cease at the facility. There are several options of financial assurance mechanisms (e.g. Letter of Credit, Surety Bond, and Insurance) allowed under R315-15-12.3 of the Utah Administrative Code.

Please contact Brent Gaschler with the Division of Waste Management and Radiation Control at 801-536-0034 or brgaschler@utah.gov if you need help determining the type of financial assurance mechanism needed for your facility. Site Reclamation financial assurance forms can be downloaded from the Division website at <https://deq.utah.gov/forms/waste/index.htm#araof>.

All financial assurance filings shall be original documents **signed (wet signature) (duplicate or triplicate as applicable)**, and submitted to the Director by mail at the address below. The wording of the forms shall be identical to the wording specified in R315-15-17.2 through R315-15-17.4 of the Utah Administrative Code.

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P.O. Box 144880
Salt Lake City, UT 84144

The application process can proceed without the financial assurance in place. However, prior to final approval of the permit, all financial assurance documents shall be submitted and approved by the Director.

Final Application Check

Checklist

Some of this information may be submitted separately at a later date, but doing so may delay the review of the permit.

Completed & Signed Application

Submission of Fees (online payment or check):

Total \$200: Application: (\$100) + Annual Handler Certificate (\$100)

Business License

Property Owner Approval Letter for Land Use Activities

Detailed map of the facility

Tank Certification by a Utah Professional Engineer

Piping and Instrument Diagram (P&ID) certified by a Utah Professional Engineer

Cleanup and Closure Plan in accordance with R315-15-11. (This plan can be submitted at a later date)

Closure Cost Estimates (This estimate can be submitted at a later date)

Sampling Plan and Analysis/Rebuttable Presumption Plan (if not using the Division prepared plan)

Contingency Plan / Emergency Controls and Spill Plan (if not using the Division prepared plan)

Rail Car Loading and Unloading Procedure (if not using the Division prepared plan)

Financial Assurance Documentation

General Liability

Environmental Pollution Liability

Reclamation surety (See Closure Costs)

The application process can proceed without the financial assurance in place. However, prior to final approval of the permit, all financial assurance documents shall be submitted and approved by the Director.

**Example
Emergency Spill Plan**

1.0. General Procedures

- 1.1. **Facility name** shall immediately cleanup any spill which occurs during the transportation and loading/unloading of used oil.
- 1.2. Facility personnel shall maintain the integrity of the scene while ensuring the safety of bystanders and themselves. If bystanders or the facility personnel are at risk then call 911 when warranted to summon emergency personnel to the scene.
- 1.3. Facility personnel shall take action to prevent the spilled material from spreading by utilizing absorbent, dirt, booms, pads, rags, etc. Facility personnel should prevent used oil from entering any adjacent storm water drain or sewer drain system.
- 1.4. In the event that more resources are required, contact your supervisor to dispatch a spill response team to help facilitate the mitigation and/or remediation of the spill.
- 1.5. Used Oil spills exceeding 25 gallons,
or that pose a risk to human health and the environment, shall be reported to **Facility Name** management and to the Utah Department of Environmental Quality immediately after containment of the spill.
- 1.6. Facility personnel shall submit a completed spill report to a supervisor at or before the end of the driver's shift. The report must follow the reporting requirements of R315-15 and the **Facility Name** and include:
- Name, phone number, and address of person responsible for the release
 - Name, title, and phone number of person reporting
 - Time and date of release
 - Location of the release (specific as possible)
 - Description contained on the manifest and the amount of material released
 - Cause of release
 - Possible hazards to human health or the environment and emergency action taken to minimize the threat (including the extent of injuries, if any)
 - Complete Spill Report and Incident Report and email to Corporate Environmental Compliance.
- 1.7. **Facility Name** employees shall report any spills to facility management, regardless of the volume. Employees are exempted from reporting de minimis drips to management that are immediately cleaned up responsible employee.
- 1.8. Reporting Highway and Railcar Spills
If a spill occurs on a highway or railway employees should immediately stop the release if possible, secure the scene and contain the spill. Immediately notify **Facility Name** management at the emergency contacts numbers listed in Table 1. If there are, injuries to personnel/public or the spill will require additional emergency responders to contain then all 911 to request help. The discharge notification form is included in this spill plan shall be completed immediately by the operator after containment of the used oil, notification to emergency responders (if applicable) and **Facility Name's** management.
- 1.9. Drivers may also refer to **Facility Name's** EMS and facility SPCC Plan for additional information related to Contingency Plans and Emergency Response.

Table: 1: Emergency Contacts List

Contact Person	Title	Contact Information
Name	Operations Manager	Mobile: Phone Number Office: Phone Number
Name	General Manager	Mobile: Phone Number Office: Phone Number
Fire Response (In case of fire or injury)	NA	911
EPA National Response Center		800-424-8802
DEQ Hotline		801-536-4123

- 1.10. The transfer facility shall maintain absorbents and equipment to contain a leaking containers and spills. At a minimum each used oil transfer facility spill kit shall contain the items listed in Table 2.

Table 2: Spill Equipment Inventory for Transfer Facility

Equipment Description	Quantity
Shovel	1
Broom	1
Buckets	2
Spill Absorbent Pads	10
Granulated Absorbent	1 Bag
Absorbent Boom/oil sock	3
Used Oil Emergency Controls -Spill Plan with Emergency Contact Numbers	1
First Aid Kit and Fire Extinguisher	1 each

Example
Analysis Plan/Rebuttable Presumption

A. Bulk and Drum Sample Collection Requirements

- A.1. The Permittee shall collect a representative sample from bulk containers to determine the halogen content when required by II.A in accordance with the sampling collection procedures in Attachment 3. Sampling personnel shall be trained on appropriate sampling methods for each type of container and matrix.
- A.2. Bulk containers of used oil must be sampled and analyzed individually. Composite sampling is not allowed.
- B. Halogen Field Screening Methods
- B.1. The Permittee shall screen used oil or oily water subject to R315-15 of the Utah Administrative Code in accordance with the following requirements:
- B.1.a. CLOR-D-TECT[®] halogen test kit (EPA Method 9077) for oil containing less than 20% water; or
- B.1.b. HYDROCLOR-Q[®] test kit if the oil contains between 20% and 70% water using the following conversion formula:
- $$\text{True Halogen Concentration} = \text{Reading Syringe} + [(10 + \text{ml oil in sample})/10]$$
- Example:** sample contains 6 ml water and 4 ml oil (60% water) and the syringe reading is 2,000 ppm, then the true concentration is:
- $$2,000 \text{ ppm} [(10 \text{ ml} + 4 \text{ ml})/10] = 2,800 \text{ ppm}$$
- B.1.c. HYDROCLOR-Q test kit without correction for oil containing greater than 70% water.

C. Quality Control Sample

- C.1. A The CLOR-D-TECT[®] kit (Method 9077 of SW846) requires that a quality control sample (duplicate) be analyzed for each sampling event.

D. Halogen Laboratory Analytical Methods

- D.1. When relying on laboratory testing, the Permittee shall submit a representative used oil sample to a Utah-certified laboratory to analyze for total halogen concentrations using Method 9076.

E. Rebuttable Presumption

- E.1. The Permittee may rebut the hazardous waste presumption in accordance with R315-15-4.5 of the Utah Administrative Code if the Permittee can demonstrate that the used oil does not contain significant concentrations of any of the halogenated hazardous constituents listed in Appendix VIII of EPA CFR 40, Part 261 which includes volatiles, semi-volatiles, PCBs, pesticides, herbicides and dioxin/furans.

F. PCB Contaminated Used Oil

- F.1. The Permittee shall obtain analytical results of dielectric oil used in transformers and other high voltage devices, verifying the PCB concentrations are less than 50 mg/kg prior to loading and storing the used oil in the railcars.
- F.2. Used oil shall not be diluted to avoid any provision of any federal or state environmental rules.
- F.3. Unless tanks, containers, and piping that previously contained PCB-contaminated material are decontaminated as described in 40 CFR 761 Subpart S prior to transferring used oil, the used oil is considered to have been mixed with PCB-contaminated material in accordance with R315-15-18 and 40 CFR 761 Subpart S.
- F.4. Laboratory testing for PCBs shall be conducted in accordance with R315-15-18(d) of the Utah Administrative Code when used to satisfy any requirements of R315-15 of the Utah Administrative Code and this Permit.

Example
Sample Collection Procedures

Facility name employees shall use the sampling procedures below to collect representative sample from customers' tanks and containers when screening used oil for halogen content prior to collection.

Required Equipment:

COLIWASA Sampling Device:

Glass/Polypropylene/ plastic type tube or "tank" sampler.

Sampling Procedure

Collection – Small Tanks and Containers

Step 1:

Mark the customer name, date, and BOL number for the customer shipment on the lid of a sample container.

Step 2:

Lower the glass tube slowly into the liquid waste at a rate that allows the liquid level inside and outside the tube to equalize.

Step 3:

Place thumb over the end of the glass tube, and slowly withdraw glass tube from the liquid. Either wipe the exterior of the sampler tube with a disposable cloth or allow excess liquid to drain back into the used oil container/tank.

Step 4:

Discharge the sample by placing the lower end of the glass tube into a sample container.

Step 5:

When multiple containers of used oil are to be tested, up to 4-55 gallon containers may be composited into one sample container for CHLO-D-TECT[®] testing. For containers larger than 55 gallons, separate samples must be collected and tested for each container.

Step 6:

Screen sample(s) using appropriated halogen screening test kit(s) and manufacturer's instructions.

Step 7:

If CHLO-D-TECT[®] result shows total halogens less than 1,000 ppm, then secure the lid on the sample container(s) and place the sample container(s) in a secure location in the truck, for ultimate delivery to the facility.

Step 8:

As appropriate, note that the used oil was tested and had an acceptable CHLO-D-TECT[®] result by checking the corresponding box on the BOL.

Collection – Tanks >1,000 gallons

Step 1:

Mark the customer name, date, and BOL number for the customer shipment on the lid of a sample container.

Step 2:

Lower a COLIWASA tube slowly into the liquid waste at a rate that allows the liquid level inside and outside the tube to equalize.

Step 3:

Slowly withdraw COLIWASA tube from the liquid. Either wipe the exterior of the sampler tube with a disposable cloth or allow excess liquid to drain back into the used oil container/tank.

Step 4:

Discharge the sample by placing the lower end of the tube into a sample container.

Step 5:

One discrete sample must be collected and tested for all containers greater than 1,000 gallons.

Step 6:

Screen sample(s) using the appropriated halogen screening test kit(s).

Step 7:

If CHLO-D-TECT[®] result shows total halogens less than 1,000 ppm, then secure the lid on the sample container(s) and place the sample container(s) in a secure location in the truck, for ultimate delivery to the facility.

Step 8:

As appropriate, note that the halogen screening result of the used oil tested was < 1000 ppm halogens and document results on the BOL.

Example**Rail Car Loading/Unloading Procedures**

The following procedure is designed to ensure that all railcars containing used oil and non-regulated waste are loaded safely and in compliance with all applicable regulations in order to minimize the potential for spills.

Facility Name is not allowed to perform transfers outside of five railcar lengths away from containment pad. Furthermore, if the railcar is not over the containment pad the green pool must be used for containment.

Two people with knowledge of loading and offloading procedures must be present during loading or off-loading. If, at any time, one of the people must leave the operation, the operation must be stopped until a second qualified person is available.

Rail Car Loading and Unloading Procedure

Lock-out track with derailleurs at both ends of the rail spur so train operators know not to move any railcars on the spur during offloading.

1. Place railcar chocks on both sides of the wheels of the railcar while offloading.
2. Lay out black containment mat and position truck over the mat.
3. Set truck parking brake and chock both sides of one wheel of the truck to prevent accidental movement.
4. Ensure adequate spill response equipment is readily accessible. Including but not limited to:
 - a. 1 box of absorbent pads
 - b. 1 bag of oil-dri
 - c. 3 oil boom socks
 - d. 1 shovel
 - e. 1 empty 55 gallon open top drum.
 - f. 1 broom
5. Prior to railcar loading, fill out the Railcar Used Oil Transfer Log.
6. Take a beginning reading on truck to determine volume to be transferred.
7. Unsecure railcar manway/top hatch by removing I-bolts using a pipe wrench.
8. Open manway/top hatch and take a beginning reading on the rail car by using a tape measure and verifying the current railcar measurements with the railcar strapping chart to ensure there is enough space available for transfer.
9. One person must remain on top of the railcar and one person must remain at the tank truck connection at all times during transfer.
10. Hoist opposite end of hose up to railcar hatch, uncap hose end, and insert into railcar. The top man must hold the hose in place while transferring or a fill lid must be used.
11. Secure hose with bungee to the side of the railcar.
12. Check the cam lock gaskets for integrity and secure the cam lock ears down with a bungee.
13. Proceed with transfer operation.
14. Top man shall notify second operator immediately if the railcar appears to be filling to a level higher than expected so the operation can be stopped.
15. After transfer is complete, clear the hose of any material.
16. Cap and plug all hoses to prevent drips
17. Close and secure the railcar hatch.
18. Complete all necessary paperwork and checklists including:
 - a) Load transfer BOLs;
 - b) Railcar inspections;
 - c) Railcar loading log.
19. Ensure all tank files are updated after each transfer is completed.
20. Clear area of all safety equipment and clean area of any spills or drips prior to departing transfer area.
21. Remove locks from rail switches at both ends.
22. Remove derailleurs and railcar chocks.
23. Verify that items are stored in the shed and the shed is locked before leaving the rail yard.

**Example
Facility Closure Plan**

Facility Name shall, at time of closure, comply with the cleanup requirements of R315-15-5 and this Closure Plan (Attachment 5 - Appendix 1- Estimated Closure Costs).

1.0. Soil and Groundwater Testing (Task 1)

1.1. At time of the closure of the facility, the Permittee shall sample the soil and groundwater to determine potential contamination from operational activities. The Permittee shall submit a Level IV data validation analytical package from a Utah- certified laboratory, within 30 days of receipt, to the Director for review and approval.

2.0. Plant Decommission Certification (Task 2)

2.1. Plant decommission, at time of closure, requires removal of all used oil. Other media shall be recovered from all containers and any other ancillary equipment.

2.2. The Permittee shall dispose of used oil at an appropriately permitted management facility.

2.3. Rinsate water, scrap metal and clean wastes generated shall be transported to a recycling facility or a waste disposal facility as applicable.

3.0. Closure Certification Costs (Task 3)

3.1. Closure of the facility in accordance with requirements of this Permit shall be verified by a Utah certified independent Professional Engineer (P.E.), reviewed, and approved by the Director

Example of an Itemized Task Closure Costs for Financial Assurance

Task	Task Description	Quantity	Units	Rate	Current Cost
1	Soil and Groundwater Testing				
	Sampling (labor)	10	Hours	\$75.00	\$750.00
	Sampling (labor) Supervisor	10	Hours	\$80.00	\$800.00
	Soil Samples – Analytical Testing	8	Each	\$550.00	\$4,400.00
	Groundwater Samples - Analytical Testing	2	Each	\$550.00	\$1,100.00
	Drilling for soil sample collection	10	Hours	\$175.00	\$1,750.00
	Equipment Rental	1	Days	\$500.00	\$500.00
Site Sampling and Analytical Sub-Total					\$9,300.00
2	Facility Decommission and Certification				
	Prepare Health & Safety Plan	1	Document	1,500.00	1,500.00
	Removal, transportation and recycling of used oil and rail car decontamination	2	Railcars (26,500 max each)	11,326.00	22,652.00
	Soil Removal (labor)	10	Hours	75.00	750.00
	Soil Removal Supervisor	10	Hours	80.00	800.00
	Transportation/disposal contaminated soil removal	27	Tons	50.00	1,350.00
Plant Decommission Sub-Total					\$27,052.00
3	Closure Certification				
	Independent P.E. Verification	1	Each	\$3,500.00	\$3,500.00
	Division of Waste Management and Radiation Control Review	10	Hours	\$90.00	\$900.00
	Final Closure Verification Sub-Total				
Total Closure Costs					\$40,752.00

General Information

What is used oil?

Used Oil is any oil, refined from crude oil (mineral oil) or synthetic oil, that has been used and as a result of that use is contaminated by physical or chemical impurities.

Some common examples include used lubricating oils, hydraulic oils, transmission fluids, compressor oils, transformer oils, metalworking oils, or any mixtures of any of these items with other materials.

Used oil is not virgin oil, vegetable oil, or bio-diesel (unless mixed with used oil).

What are the Rules for Used Oil?

“Standards for the Management of Used Oil” (R315-15) may located at <http://www.rules.utah.gov/publicat/code/r315/r315-015.htm>

Who Needs a Transporter Permit?

The simple answer is anyone who plans to transport used oil (see definition above) in amounts of more than 55 gallons at one time. This will usually be a business that collects used oil from one or more generator locations, and then transports the used oil to another location to be processed/re-refined, burned for energy recovery or transferred to another permittee. A used oil transporter must first obtain a permit prior to transporting used oil in Utah even if you are currently a hazardous waste transporter.

Who Needs a Marketer Registration?

Any person who conducts either of the following activities is a used oil fuel marketer and is subject to the requirement of R315-15-7 and R315-15-13.7: (1) Directs a shipment of off-specification used oil from their facility to a used oil burner; or (2) First determines and claims that used oil that is to be burned for energy recovery meets the used oil fuel specification set forth in R315-15-1.2.

Who Needs a Transfer Facility Permit?

A Transfer Facility Permit will also be required if used oil will be held at transportation related facilities including loading docks, parking areas, storage areas or other areas more than 24 hours and not longer than 35 days.

Who Needs a Processor Permit?

A Processor Permit is required if the used oil will be held 35 days or more. If you are uncertain if you need a permit, please check with the Division at (801) 536-0200.

How much will it cost for a Processor/Re-Refiner Facility Permit?

\$100.00 application fee + \$100.00 annual Used Oil Handler Certificate Fee are due with an application.

Also, applicants will be billed for costs associated with application review, permit preparation and publishing a public notice in newspapers. These charges can range from several hundred dollars to \$1,000 or more.

A complete and detailed application will greatly minimize time and charges, we recommend contacting the Division if you would like to discuss the application prior to submission.

Other Useful Information:

1. Permittees must abide by the “Standards for the Management of Used Oil” R315-15. These rules may be more stringent than Federal EPA regulations. Visit <http://www.rules.utah.gov/publicat/code/r315/r315-015.htm> for the Used Oil Rules and https://le.utah.gov/xcode/Title19/Chapter6/19-6-P7.html?v=C19-6-P7_1800010118000101 for the Used Oil Management Act.
2. Failure to comply with Permit requirements or the “Rules” may lead to enforcement actions and/ or revocation of a permit.
3. Permittees are required to submit an annual report by March 1, of each year, for the prior calendar year. To view or download the form: <http://www.deq.utah.gov/forms/waste/index.htm#araof>
4. Permittees are subject to periodic used oil program inspections.
5. All records associated with used oil must be kept for a minimum of 3 years.
6. **Processing/Re-refining** used oil prior to receiving a final permit shall lead to enforcement actions including monetary penalties.