

# Application for Used Oil Collection Center

New application	Change existing registration – Current UOCC # _____ (if known)	
Collection Center Name	Telephone Number (     )	
Collection Center Street Address	City, State, Zip-code	County
Collection Center Mailing Address (if different than street address)		
Federal Tax ID/EIN # (incorporated business, partnership, LLC, government)	<b>or</b>	Social Security # (individual proprietor/business owner)

Manager/Person Operating Center	Telephone Number (     )
District Manager Name (if applicable)	Telephone Number (     )
Corporation Name or Business Owner Name	Telephone Number (     )
Corporation/Business Owner Mailing Address (reimbursement checks will be sent here)	City, State, Zip-code
Who owns land where business is located? Business owner Other (see next column)	If other, include landowner's name, address, & phone number.

Used Oil Collection and Storage Information	
We will only accept used oil from: (Check one of the following):	
Type A Do-it-yourselfers (DIYer) up to 5 gallons per visit	
Type B Farmers up to 55 gallons <b>and</b> do-it yourselfers up to 5 gallons per visit	
(For Type A and B UOCCs, Used oil shall not be accepted from auto repair shops, service stations, or any other businesses)	
Type C Businesses and DIYers (Additional analytical testing is required for business oil)	
<b>Do you need a tank, funnel, or secondary containment?</b> Tank                  Funnel                  Containment	
Describe your used oil storage container. (steel tank, double walled, plastic, drums, etc.)	List used oil storage capacity (gallons)
Where is the tank located? (inside the shop on cement floor, in parking area on west side of building on asphalt, etc.)	
Does tank have secondary containment? Yes                  No	If yes, describe secondary containment (capacity of 110% of tank, steel tub, etc.)

The following documents must be submitted.
<ul style="list-style-type: none"> <li>* Copy of business license</li> <li>* Emergency used oil spill plan (<b>See example on the reverse of this application.</b>)</li> <li>* Proof of liability insurance or other means of financial responsibility for any liability that may be incurred during the collection and storage of used oil.</li> </ul>

As a Collection Center operator, I agree to maintain a clean and safe collection area, clean up used oil spills and stains, label used oil tanks, keep “log sheets” of used oil received, use a transporter permitted by the State of Utah, Dept. of Environmental Quality (if used oil is transported off site), accept DIYer and farmer used oil free of charge, and keep all records at least three years. Detailed requirements are in “Utah Standards for the Management of Used Oil,” R315-15.

**I hereby certify the foregoing is true and correct. Business owner or designee must sign this form.**

Name \_\_\_\_\_ Title \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Keep a copy of this form for your records.



**Send to:** State of Utah, Dept. of Environmental Quality  
 Division of Waste Management & Radiation Control  
 P.O. Box 144880, Salt Lake City Utah 84114-4880  
 Phone: 801-536-0200 Fax: 801-536-0222

<b>State use only</b> <b>UOCC –</b> _____
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## General Information

Each person desiring to operate a Used Oil Collection Center within Utah must be registered, and they shall use this form to apply to the Division of Waste Management & Radiation Control.

Used Oil Collection Center owners or operators **must** notify the Division of Waste Management & Radiation Control in writing of any changes to the information submitted on this form within 20 days of the change.

Used oil = any oil, refined from crude oil or a synthetic oil, that has been used and as a result of that use is contaminated by physical or chemical impurities. This includes motor oils, transmission fluids, & hydraulic oils.

Do-it-yourselfer (DIYer) = a person who generated used oil through household activities including maintenance of personal vehicles, lawnmowers, equipment, etc. and does not pay someone to change the oil for them.

## Used Oil Spill Containment Plan

*(Fill in blanks and sign to use this spill plan, or submit a spill plan that meets your needs. This example contains the minimum information that must be included in any used oil spill plan.)*

Business Name \_\_\_\_\_

Used oil will be managed to prevent spills, and spills (even small ones) will be cleaned up as soon as noticed. All employees will be informed of this spill plan, and they will be trained in proper spill clean up procedures.

In the event used oil is spilled:

1. The person responsible for the used oil at the time of the spill will immediately take action to stop any additional used oil from spilling (tipped over containers will be up-righted, plugs will be replaced, valves will be shut, etc.), and/or action will be taken to collect any additional used oil being spilled (container will be put under leak/spill, etc.) This will be done immediately to minimize any threat to human health and the environment.
2. Small used oil spills, leaks, and drips will be contained and immediately cleaned up with an absorbent material (granulated absorbent, "kitty litter," floor dry, or other appropriate material). New absorbent material will be kept in an accessible area of the shop at all times, and all employees will be aware of the location of this material. After absorbent material has soaked up spilled used oil, it will be collected and placed in the normal trash container. The local solid waste department, landfill operator, or local health department will be contacted if significant amounts of absorbent material are to be disposed of at one time.
3. Used oil residue on asphalt or concrete and/or soil contaminated with used oil will also be cleaned up.
4. If a larger used oil spill occurs, immediate action will be taken to stop additional used oil from spilling, and efforts will be made to contain the spilled used oil. Clean up will begin as soon as possible. If appropriate, emergency departments (fire department, water department, local health department, etc.) will also be contacted.
5. Used oil spills of 25 gallons or more or used oil spills of smaller quantities that pose a threat to human health or the environment will be reported to the State of Utah, Dept. of Environmental Quality (DEQ) by calling the 24-hour answering service at 801-536-4123. Within 15 days of any spill reported to the DEQ, a written report describing the spill and cleanup will also be submitted to the Division of Waste Management & Radiation Control (P.O. Box 144880 Salt Lake City, UT 84114-4880 or fax to 801-536-0222).

***Business owner or designee must sign this form.***

Name \_\_\_\_\_ Title \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**Keep a copy of your spill plan and Registration Application for your files.**