

**SOLID WASTE FACILITY**

**SELF-INSPECTION CHECKLIST**

|  |  |
| --- | --- |
| Facility Name |       |
| Location |       | County |       |
| Inspection Date |       |  |
|  |
| Inspection Goal |       |
| Authorized Facility Representative |       |
| Participants |       |
|  |

(X - indicates items reviewed – NA Not Applicable)

**1. PRE-INSPECTION REVIEW**

|  |  |
| --- | --- |
| [ ]  | 1.1 Permit Reviewed |
|       |
| [ ]  | 1.2 Annual Report Reviewed |
|       |
| [ ]  | 1.3 Previous Inspection Reviewed |
|       |
| [ ]  | 1.4 Facility Contacts were Confirmed |
|       |

**2. FACILITY / OPERATIONAL CONTROLS**

 **(1-Good, 5-Poor)**

|  |  |
| --- | --- |
| [ ]  | 2.1 Litter picked up an not blowing |
|       |
| [ ]  | 2.2 Roads are clear and free from debris |
|       |
| [ ]  | 2.3 Gate House Operations to inspect incoming waste and record weights |
|       |
| [ ]  | 2.4 Vectors are controlled and eliminated |
|       |
| [ ]  | 2.5 Communication is available between gate house operators and landfill personnel |
|       |
| [ ]  | 2.6 Recycling Area  |
|       |
| [ ]  | 2.7 Fugitive Dust is Controlled |
|       |
| [ ]  | 2.8 Waste Inspection Area is Available and Used |
|       |
| [ ]  | 2.9 Scavenging Controls are current |
|       |
| [ ]  | 2.10 Open Burning is prevented |
|       |
| [ ]  | 2.11 Fences, Gates, Locks, Access Controls are in working order |
|       |
| [ ]  | 2.12 Working Face is minimized and controlled |
|       |
| [ ]  | 2.13 Leachate Collection Systems are in place and monitored |
|       |

**3. REQUIRED SIGNAGE AND PROPERLY POSTED**

|  |  |
| --- | --- |
| [ ]  | 3.1 Operating Days / Hrs. |
|       |
| [ ]  | 3.2 Directions & Procedure |
|       |
| [ ]  | 3.3 Emergency Numbers are current |
|       |
| [ ]  | 3.4 List of Unacceptable Materials are posted and enforced |
|       |

**4. OPERATOR / REPRESENTATIVE / EMPLOYEES**

|  |  |
| --- | --- |
| [ ]  | 4.1 Operators are On-site while open |
|       |
| [ ]  | 4.2 Training records reviewed for concurrence |
|       |

**5. MONITORING**

|  |  |
| --- | --- |
| [ ]  | 5.1 Methane Gas is monitored at Facility Boundaries and Recorded |
|       |
| [ ]  | 5.2 Random Waste Inspections are Performed and Recorded |
|       |
| [ ]  | 5.3 Leachate is Collected and Managed |
|       |
| [ ]  | 5.4 Ground Water is Monitored According to Schedule |
|       |
| [ ]  | 5.5 Other |
|       |

**6. DRAINAGE / EROSION**

|  |  |
| --- | --- |
| [ ]  | 6.1 Water Run-on is Prevented |
|       |
| [ ]  | 6.2 Water Run-off is Prevented |
|       |

**7. PROPER STORAGE / ISOLATION / DISPOSAL**

|  |  |
| --- | --- |
| [ ]  | 7.1 Special Waste permitted and listed in R315-301-2(71) are identified and managed |
|       |
| [ ]  | 7.2 Batteries are stored in a area to prevent damage and leakage to the ground |
|       |
| [ ]  | 7.3 Hazardous Waste is identified and rejected |
|       |
| [ ]  | 7.4 Infectious Waste is Identified and Managed |
|       |
| [ ]  | 7.5 WasteTires are segregated and managed in accordance with R315-320-3 |
|       |
| [ ]  | 7.6 Dead Animals if accepted are disposed of in a dead animal pit or buried in the toe of the working face and buried immediately in accordance with R315-315-6 |
|       |
| [ ]  | 7.7 Asbestos Waste is managed in accordance with R315-315-2 |
|       |
| [ ]  | 7.8 Bulky Waste is managed in accordance with R315-315-4 |
|       |
| [ ]  | 7.9 Petroleum-Contaminated Soil are managed in accordance withR315-315-8  |
|       |
| [ ]  | 7.10 Ash is managed in accordance with R315-315-3 |
|       |
| [ ]  | 7.11 Sludges as defined by R315-301-2(68) are managed in accordance with R315-315-5 and meet the Paint Filter Test |
|       |

**8. LANDFILLCOVER (as Permitted)**

|  |  |
| --- | --- |
| [ ]  | 8.1Six inches of Daily – Soil Cover is Applied |
|       |
| [ ]  | 8.2Approved Daily – Alternative Cover is Applied According the the Approved Schedule and covered with six inches of soil weekly |
|       |
| [ ]  | 8.3 12 inches of Intermediate soil cover is placed in areas that will not be used for 30 days or more or an approved alternative intermediate cover |
|       |

**9. INSPECTION RECORDS**

|  |  |
| --- | --- |
| [ ]  | 9.1 Random Inspections are Performed in Accordance with the Plan of Operation  |
|       |
| [ ]  | 9.2 Gas Monitoring Systems are inspected and maintained as appropriate |
|       |
| [ ]  | 9.3 Surface Drainage Controls are inspected and maintained |
|  |
| [ ]  | 9.4 Daily Operating Records as required by the Plan of Operation are recorded and maintained |
|       |
| [ ]  | 9.5 Weight or Volumes of wasted are recorded and maintained in the Daily Operating Record |
|       |
| [ ]  | 9.6 Intermediate Cover is inspected and recorded in the Daily Operating Record |
|       |
| [ ]  | 9.7 Final Cover is inspected and recorded in the Daily Operating Record |
|       |
| [ ]  | 9.8 Self Inspections (Quarterly) are performed and recorded in the Daily Operating Record |
|       |
| [ ]  | 9.9 Deviations from Plan of Operation are recorded in the Daily Operating Record are recorded |
|       |
| [ ]  | 9.10 Permit, Permit Application and Rules are Available |
|       |

**10. MONITORING / SAMPLING / ANALYSIS RECORDS**

|  |  |
| --- | --- |
| [ ]  | 10.1 Explosive Gas Monitoring is performed and recorded in the Daily Operating Record |
|       |
| [ ]  | 10.2 Leachate Sampling & Treatment is performed and recorded in the Daily Operating Record |
|       |
| [ ]  | 10.3 Ground Water Sampling is performed (if required) and the Results placed in the Daily Operating Record |
|       |

**11. SPECIAL WASTE RECORDS**

|  |  |
| --- | --- |
| [ ]  | 11.1 Lab Analysis Results are maintained in the designated office for inspections |
|       |
| [ ]  | 11.2 Manifests are maintained in the designated office for inspections |
|       |
| [ ]  | 11.3 Treatment Certifications are maintained in the designated office for inspections |
|       |
| [ ]  | 11.4 Paint Filter Test Results are maintained in the designated office for inspections |
|       |
| [ ]  | 11.5 Onsite Treatment Documentation is maintained in the office for inspections |
|       |

**13. WASTE TIRE MANAGEMENT**

|  |  |
| --- | --- |
| [ ]  | 13.1 Acceptance procedures follow R315-320 |
|       |
| [ ]  | 13.2 Waste Tire Pile Segregated |
|       |
| [ ]  | 13.3 Estimated Quantity of Waste Tires |
|       |
| [ ]  | 13.4 Other |
|       |
| [ ]  | 13.5       |
|       |

**GENERAL COMMENTS**

|  |
| --- |
|       |

Signature ofAuthorized Facility Representative :

Authorized Facility Representative (type or print): Date:

 PHOTOS