Instructions for Completing Solid Waste Quarterly Fee Report Form

The Division of Waste Management and Radiation Control is not currently able to accept e-mailed form submissions. The attached form must be submitted to the Division in accordance with the Utah Solid and Hazardous Waste Management Act 19-6-119(7). Quarterly reports must be received by the Division on or before the 15th day following the end of the Quarter. See below.

Quarter 1- Fee & Report Due April 15th (January 1 – March 31)
Quarter 2- Fee & Report Due July 15th (April 1 – June 30)
Quarter 3- Fee & Report Due October 15th (July 1 – September 30)
Quarter 4- Fee & Report Due January 15th (October 1 – December 31)

Complete all applicable sections of the form and save it. When printing, please print only the form pages. The instruction page should not be printed and mailed.

Completed forms should be mailed to:

Director
Division of Waste Management and Radiation Control
P.O. Box 144880
Salt Lake City, Utah 84114-4880

Additional copies for the form can be obtained on the Department of Environmental Quality web page at https://deq.utah.gov/forms/waste/index.htm#swp under the Solid Waste Program Forms.
SOLID WASTE QUARTERLY FEE REPORT

Please complete all requested information below – Type or print legibly

Facility Name:___________________________________________________________
Facility Mailing Address:________________________________________________
(Number & Street, Box and/or Route)
City:_________________________ Zip Code:_______________________________
County:______________________ Permit No.:_______________________________

Contact:
Name:_______________________ Phone No.: (____ )________________________
E-mail Address:________________________________________________________

Year and Quarter Reported

Calendar Year______
☐ Quarter 1 (January 1 - March 31)
☐ Quarter 2 (April 1 - June 30)
☐ Quarter 3 (July 1 - September 30)
☐ Quarter 4 (October 1 – December 31)

Facility Type

☐ Landfill ☐ Land Treatment / Land Farming
☐ Compost ☐ Transfer Station
☐ Incineration

Tons Received for Transfer, Treatment or Disposal

<table>
<thead>
<tr>
<th>Type of Facility</th>
<th>Tons</th>
<th>Fee per Ton</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer</td>
<td>_____</td>
<td>$0.11</td>
<td>$</td>
</tr>
<tr>
<td>Treatment</td>
<td>_____</td>
<td>$0.21</td>
<td>$</td>
</tr>
<tr>
<td>Disposal</td>
<td>_____</td>
<td>$0.21</td>
<td>$</td>
</tr>
<tr>
<td>Incineration</td>
<td>_____</td>
<td>$0.21</td>
<td>$</td>
</tr>
</tbody>
</table>

The minimum fee due is $125.00 per quarter. If your fees when calculated by ton do not meet the minimum, your fee due is $125.00.

Conversion Factor Used

☐ No ☐ Yes (If yes, please indicate Specific Conversion Factor):
__________________________________________________________

Signature: __________________________________________ Date: ____________

Print name:_________________________ Title:___________________________

Please Note: This form does not replace the Annual Report as required by R315-302-2(4) of the Utah Administrative Code. Annual Reports are due on or before March 1st of each calendar year.