



WASTE MANAGEMENT
& RADIATION CONTROL

Site: _____

EPA #: _____

Date: _____

SQG Emergency Procedures Checklist

Note: this checklist is applicable to SQG's and to HSM handlers (except where indicated) who accumulate <6,000 kg (~13,228 lbs.)

INSPECTION ITEM	CITATION	COMMENTS
Does the facility have at least one employee, either on the premises, or on call (can respond in short time period), with the responsibility to coordinate all emergency response measures? This employee is the emergency coordinator.	R315-262-16(b)(9)(i) (SQG) R315-261-411(a) (HSM)	
Is the following minimum information posted next to the telephone, or in areas directly involved in generation and accumulation of waste/HSM?: Name and telephone number of the emergency coordinator Location of fire extinguishers and spill control material, and, if present, the fire alarm Telephone number of the fire department, UNLESS the facility has a direct alarm	R315-262-16(b)(9)(ii) (SQG) R315-261-411(b) (HSM) . R315-262-16(b)(9)(ii)(A) (SQG) R315-261-411(b)(1) (HSM) R315-262-16(b)(9)(ii)(B) (SQG) R315-261-411(b)(2) (HSM) R315-262-16(b)(9)(ii)(C) (SQG) R315-261-411(b)(3) (HSM)	
HSM Handling Only: Has the generator, or an intermediate or reclamation facility operating under a verified recycler exclusion ensured that all employees are thoroughly familiar with proper waste handling and emergency procedures, relevant to their responsibilities during normal facility operations and emergencies?	R315-261-411(c) (HSM)	
The emergency coordinator or his/her designee must respond to any emergencies that arise. Appropriate responses are the following: In the event of a fire, call the fire department or attempt to extinguish it using a fire extinguisher In the event of a spill, contain the flow of hazardous waste to the extent possible, and as soon as is practicable, clean up the hazardous waste and any contaminated materials or soil In the event of a fire, explosion, or other release which could threaten human health outside the facility, or when it is known that a spill has reached surface water, the National Response Center should be notified with the following required information: The name, address, and U.S. EPA I.D. Number of the facility Date, time, and type of incident Quantity and type of hazardous waste involved in the incident Extent of injuries, if any Estimated quantity and disposition of recovered materials, if any	R315-262-16(b)(9)(iv) (SQG) R315-261-411(d) (HSM) R315-262-16(b)(9)(iv)(A) (SQG) R315-261-411(d)(1) (HSM) R315-262-16(b)(9)(iv)(B) (SQG) R315-261-411(d)(2) (HSM) R315-262-16(b)(9)(iv)(C) (SQG) R315-261-411(d)(3) (HSM) R315-262-16(b)(9)(iv)(C)(I) (SQG) R315-261-411(d)(3)(i) (HSM) R315-262-16(b)(9)(iv)(C)(II) (SQG) R315-261-411(d)(3)(ii) (HSM) R315-262-16(b)(9)(iv)(C)(III) (SQG) R315-261-411(d)(3)(iii) (HSM) R315-262-16(b)(9)(iv)(C)(IV) (SQG) R315-261-411(d)(3)(iv) (HSM) R315-262-16(b)(9)(iv)(C)(V) (SQG) R315-261-411(d)(3)(v) (HSM)	