



#### **D. Storm Water Pollution Prevention Team**

Use the following table to identify the staff members that comprise the facility's storm water pollution prevention (P2) team as well as their individual responsibilities.

<b>Name and Title</b>	<b>Responsibility</b>

#### **E. Industrial Activity and Associated Pollutants**

Use the SWPPP Worksheet for a comprehensive list of industrial activities exposed to storm water and storm water runoff and the pollutants or pollutant constituents (e.g., motor oil, fuel, battery acid, and cleaning solvents) associated with these activities. Refer to List of Treatment and Pollution Prevention BMP for more information.

#### **F. Site Map**

Include a map showing the following information:

- Property boundaries;
- Buildings and impervious surfaces;
- Directions of storm water flow (use arrows);
- Locations of structural control measures;
- Location and name of the nearest defined drainage(s) which could receive runoff from the facility, whether it contains water or not;
- Locations of all storm water conveyances including ditches, pipes, and swales;
- Locations where the following activities are exposed to storm water:
  - Fixed fueling operations;
  - Vehicle and equipment maintenance and/or cleaning areas;
  - Loading/unloading areas;
  - Waste storage or disposal areas;
  - Liquid storage tanks;
  - Process and equipment operating areas;
  - Storage or disposal areas for significant materials;
  - Immediate access roads and rail lines used or traveled by carriers of raw materials, manufactured products, waste materials, or by-products used or created by the facility;
- Locations where significant spills or leaks have occurred;
- Locations of all analytical and visual storm water monitoring points;
- Locations of storm water inlets and outfalls, with a unique identification code for each outfall and an approximate outline of the areas draining to each outfall;
- Municipal separate storm sewer systems, where your storm water discharges to them;
- Locations of all non-storm water discharges;
- Locations of sources of run-on to your site from adjacent property.

#### **G. Inventory of Exposed Materials**

- Refuse
- Leachate
- Oil & Grease
- Fuel
- Dust

Use the following table to provide an inventory of the types of materials handled at the site, during the previous 3 years to the present that potentially may be exposed to precipitation.

Description of Materials	Location	BMPs Used to Minimize Contact with Storm Water Runoff (Ex: cover with tarps, store materials outside of drainage pathways, etc.)	Control Measures Used to Reduce Pollutants in Storm Water Runoff (Ex: oil-water separators, detention/retention ponds, etc.)
Refuse	Working Face.	Waste Management. Storm Drain Inlet Protection. Detention Basin.	Interim and daily cover of refuse. Tarps if needed. Channelize run-on to divert flows away from working face. Place wind screen downwind of operations. Clear channels and drainage paths from wind blown litter. Maintain detention basin on regular basis.
Leachate	Leachate Collection Station.	Secondary Containment. Employee Training. Good Housekeeping.	Secondary containment pad and collection sump. Training for employees to ensure good housekeeping practices.
Oil & Grease	Maintenance Building. Parking Areas. Drive Aisles.	Vehicle/Equipment Maintenance. Covered Storage. Clean Paved Surfaces. Spill Response.	Locate vehicle maintenance materials under covered storage to eliminate contact with stormwater. Sweep and clean parking and drive aisles on a regular basis. Train employees proper spill response procedures.
Fuel	Fueling Station.	Secondary Containment. Spill Response.	Locate fueling area in secondary containment storage area. Train employees proper spill response procedures.
Dust	Haul Road and Access Roads.	Fugitive Dust Suppression.	Water truck to perform dust suppression during dry or windy conditions to prevent fugitive dust emissions from haul road and access points around the site. Site speed limit of 10 mph.

### H. Spills and Leaks

Use the following table to provide a list of any significant (25 gallons or more) spills and leaks of oil or hazardous pollutants, that occurred in the prior 3 years, and resulted in a discharge of pollutants in storm water runoff from the permittee's property. Significant spills and leaks are required to be reported to DEQ.

Date	Description	Outfalls

### I. Non-Storm Water Discharges

Use the following table to summarize your non-storm water discharge evaluation results. Examples of non-storm water discharges include: discharges from firefighting activities; fire hydrant flushings; external building washdown that does not use detergents or other compounds, etc.

Date	Outfall	Method (e.g., visual, smoke test, die test)	Evaluator	Observations	Date Corrected

### J. Storm Water Discharge Monitoring Report

Attached is DWQ's Storm Water Discharge Monitoring Report.

### K. Employee Training

Use the following table to summarize your plan for training the employees who work in areas where industrial materials or activities are exposed to storm water, or who are responsible for implementing activities necessary to meet the conditions of this SWPPP, including all members of P2 team. Training should be conducted at least one time per year.

Date	Trainer	Topic(s) (Examples: spill response, good housekeeping, material management practices, etc.)	Attendees

**L. SWPPP Certification and Certification of Evaluation of Non-Storm Water Discharges**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. I certify under penalty of law that the storm water drainage system in this SWPPP has been tested or evaluated for the presence of non-storm water discharges either by me, or under my direction and supervision. And at the time this plan was completed no unauthorized discharges were present. Based on my inquiry of the person(s) who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine or imprisonment for knowing violations.

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_