

**STATE EMERGENCY RESPONSE COMMISSION
SERC Advisory Committee**

MEETING MINUTES
Meeting/Teleconference
Salt Lake County Health Department
788 Wood Oak Lane, SLC, UT
September 12, 2013, 10 a.m.

In Attendance:

Urban LEPC

Reed Scharman West Jordan Fire Department

Rural LEPC

Rick Bailey (by phone) San Juan County Emergency Manager

Hazardous Materials Advisory Council

Andy Byrnes (Excused) UVU EM Services

Hazardous Chemical Transportation Industry

Dale Ipson (by phone) DATS Trucking

Fixed Site Regulated Industries (2)

Kent Bradford Westinghouse

Mark Illum (by phone) IM Flash Technologies

Local Health Departments

Teresa Gray Salt Lake Valley Health Department

Environmental Interest Groups

Kathy Van Dame (Excused) Wasatch Clean Air Coalition

Environmental Cleanup Contractors

Glen Jones USPCI

General Public (2)

Don Rigtrup Consultant / CHAIRMAN

John Veranth

Federal and State Agency Representatives

Bailey, Ty Utah Department of Public Safety/DEM

Miller, Mechelle (by phone) Utah Department of Public Safety/DEM

Don Cobb Utah Department of Public Safety/DEM

Michael Riley Utah Department of Public Safety/SFMO

Neil Taylor Utah Department of Environmental Quality/DERR

Mike Zucker Utah Department of Environmental Quality/DERR

Chris Martin Utah Department of Environmental Quality/DERR

Kent McClure Utah National Guard

Minutes

Welcome / Introductions Don Rigtrup
Don Rigtrup welcomed everyone and opened the meeting at 10:00 a.m. A roll call was then conducted.

Action Items

Approve previous meeting minutes – June 20, 2013 Don Rigtrup
Motion was made by Teresa Gray and a second by Mike Riley. The minutes approved unanimously.

Discussion Items

Create a LEPC Guidance working group
Mike Riley provided a handout on the EPRCA law US code title 42, Chapter 2-116 in the form of a checklist. This could be used as guidance to give the LEPCs. This has been used by other States to format booklets, and other items to assist in getting information out to the LEPCs. The working group was unable to meet so Mike had this created as a starting point.

Discussion was held on what needs be addressed in the guidance for the LEPCs. Ty suggested some of the information could be used in the survey along with the LEPC guidance or website. Some of the elements discussed for the guidance were:

- What constitutes an LEPC
- TEIR II information, the how, what, where, and why
- Planning for Hazmat
- References and tools
- What type of distribution or training needed for LEPCs
- Checklists
- Balance of information for technical and general information and how it affects the community
- Format of the document

Teresa suggested to set a working group date for October 22 @ 10:00 a.m. to be held at the Public Safety building, 410 W. 9800 S., second floor, room 207. Mike will send out a confirmation on the location.

Discuss LEPC Survey Questions/Topics
Ty suggested coming up with a list of topics to look at on the survey. Some of the topics discussed were:

- Cost recovery ordinances. Some jurisdictions have them, but others may need guidance on what to cover. How they would put one together. Charging for TER II reports or hazmat permit fees. Looking into how others have done this and get the information out into the questionnaire.
- What the LEPC functions are and how they are structured
- HMEP- what can this be used for and other grant opportunities
- Expectations of the State’s role, SERC, and who they are and what they do
- LEPC memberships and how who should be involved in the LEPCs and marketing the LEPC
- Media packets for the LEPCs
- Regulation updates and if they are getting these and understanding what is coming out
- EPA resources and how to access them
- Plans and review updates

Round Table
Neil reported on the recommendations being brought forth to the SERC meeting today. He suggested the recommendations to the board would be concerning the Reactive Chemical Safety regulatory proposals from information dealing with the West Texas event and the executive order which came out from the President. His recommendations would be:

- 1- We watch what is happening nationally to see if the concerns about reactive chemicals are being addressed.
- 2- If the concerns are not addressed, considering a State regulatory response in a Fire Code, Chemical reporting or some sort of Chemical Emergency plans.

Reed would like to input from industry on the recommendations to develop the best practices and have the document accessible.

Mike Riley reported on notice of the grant award on of the requirements of the HMEP grant is the SERC needs to be notified of the grant. Grant to the LEPC's is \$89,000 divided up to the LEPCs. Application should be out in April.

Ty went over the information in the current LEPC handbook.

Don Rigtrup commented on the GHS (Globally Harmonized System). The MSDA sheets will be called Safety Data Sheets. This is so the information will all look the same. Placarded system will stay the same, but the packaging system has changed.

Teresa will represent the SERC Advisory board at the meeting.

Next Meeting Date and Time

The next meeting date and time are generally scheduled the morning of the next scheduled SERC meeting. Therefore, a meeting of the SERC Advisory Committee will be held at 10 a.m. that same day.

ADJOURN.....Don Rigtrup

Andy Barnes made a motion to adjourn all were in favor. Meeting adjourned approximately 11:20 a.m.