

**STATE EMERGENCY RESPONSE COMMISSION
SERC Advisory Committee**

MEETING MINUTES
Meeting/Teleconference
Salt Lake County Health Department
788 Wood Oak Lane, SLC, UT
June 20, 2013, 10 a.m.

In Attendance:

Urban LEPC

Reed Scharman (EXCUSED) West Jordan Fire Department

Rural LEPC

Rick Bailey (EXCUSED) San Juan County Emergency Manager

Hazardous Materials Advisory Council

Andy Byrnes UVU EM Services

Hazardous Chemical Transportation Industry

Dale Ipson (BY PHONE)..... DATS Trucking

Fixed Site Regulated Industries (2)

Kent Bradford EXCUSED)..... Westinghouse
Mark Illum IM Flash Technologies

Local Health Departments

Teresa Gray Salt Lake Valley Health Department

Environmental Interest Groups

Kathy Van Dame..... Wasatch Clean Air Coalition

Environmental Cleanup Contractors

Glen Jones (EXCUSED) USPCI

General Public (2)

Don Rigtrup Consultant / CHAIRMAN
John Veranth

Federal and State Agency Representatives

Bailey, Ty..... Utah Department of Public Safety/DEM
Miller, Mechelle..... Utah Department of Public Safety/DEM
Don Cobb Utah Department of Public Safety/DEM
Michael Riley Utah Department of Public Safety/SFMO
Neil Taylor (EXCUSED)..... Utah Department of Environmental Quality/DERR
Mike Zucker..... Utah Department of Environmental Quality/DERR
Joaquin Mixco (EXCUSED)..... Utah National Guard
Jill Jimenez (EXCUSED) Utah National Guard
Jeff Gallacher (BY PHONE) Utah Department of Public Safety/DEM
Bernadette Rose (BY PHONE)..... EPA

Minutes

Welcome / Introductions Don Rigtrup
Don Rigtrup welcomed everyone and opened the meeting at 10:00 a.m. A roll call was then conducted.

Action Items

Approve previous meeting minutes – May 22, 2013 Don Rigtrup
Motion was made by Kathy Van dame and a second by Teresa Gray. The minutes approved unanimously.

Discussion Items

Advisory Board Membership reviewNeil Taylor
Tabled until Neil can bring the list of positions he has.

Oil Spill Removal Organization (OSRO) (RRT) Mike Zucker
Mike reported through the RRT meetings they have introduced the OSRO organization which is a collection of companies to respond to spills. They have a certain criteria they have to meet to become an OSRO. Mike asked if Bernadette knew if the EPA was going speak on this. Mike said he just wanted to make the SERC aware of this group. He will get his notes organized for this afternoon meeting.

Bernadette spoke about how an OSRO assists governments to help identify the product or spill and help give guidance as to how to handle the product and work with the responsible party.

Media GRAMA requests for TEIR II data Mike Zucker
Mike spoke about a request received from media groups. They had made a blanket request across the States for information after the explosion in West Texas. As a result from this incident the media is requesting information DEQ. DEQ had several request from other states as how they were going to respond. DEQ passed this up to the Attorney Generals on how to handle this. It was handled with the information coming out on a TIER II report. Neither the facilities nor the states are mandated to store the information in any certain format.

Mike stated there is no consistency in getting the information. Federal statue states that anyone can make a request to a specific facility for the previous reporting year. The State of Utah decided to grant a partial request and a partial denial for two of the agency’s requesting information. They paired it down to allow the strictly the electronic data submitted from the most recent previous year. If they wanted to additional information they would have to maintain the request’s in a manner consistent with the statues.

Mike also stated the smaller requests were handled on a more routine method by giving them specific information they were requesting. They spoke to the Department of Public Safety and confirmed with them about the situation and they handled requests. For DEQ management and for other States and looking at the Community Right to Know, there was balance between that and the security of what was released and a public relations aspect to this. They received a communication from the Connecticut SERC opening up the discussion with other states to see what everybody else’s responses were in dealing with this.

Ty asked if the TEIR II have to be submitted in a certain format. Mike commented each state can take it any format. There is nothing in statue that states how to submit a TIER II. Ty said this would be good to have information to give the LEPC’s concerning the formatting of TIER II reports and how they should come in. Mike said he did not know if any other states get submission of one report to a certain group of agency. Each state can implement a TIER II reporting as long as they are meeting the Federal guidelines.

LEPC Guidance Proposal Ty Bailey
Ty reported out on this. There used to be an LEPC handbook which was updated in 2000. There is not an electronic copy. This a tabbed format book and includes EPCRA, State Code, Community Right to Know Act, sample of the LEPC bylaws, responsibility of LEPC's and a section on the HMEP grant. Ty said in moving forward this is a starting point. In the last meeting, the SERC wanted to get guidance out to the LEPC's guide them in what their main responsibility is.

Ty asked if they wanted to get a small group working group together. He would like to see the information on the Websites and include the links. This would be more user friendly and then create a document that can be published. Ty said there were some programmatic elements that would need to be included. Teresa commented on how to evaluate the LEPC's and the criteria they need to function. The guidance would be the tool to help them with the needs and information needed to function. Discussion was held on how they wanted to go about getting this out. Teresa proposal to the group to develop a survey and get out to the LEPC's to gauge where to start, develop the guidance document and develop the work group to get the booklet pulled together.

Don proposed to bring before the SERC and ask to proceed with progress getting this completed.

LEPC Training/Workshop Ty Bailey
Discussion was held on what would be the best approach to get this training on the "handbook" and the web information being brought out in the discussion to the LEPC's. Ty suggested having some time allocated to the LEPC element at the meetings or conference already scheduled, like the CCDC, Public Safety Summit.

R8RRT Designation discussion Ty Bailey
Ty said the RRT is asking the States to re-designate a representative from each State. He showed a copy of a draft letter. The discussion for the SERC would be if they are comfortable with the letter and what process they prefer. Ty said he is going to purpose to the SERC the letter gets sent to the SERC and the Commission takes it to the Governor and the SERC can designate who the representative would be.

Round Table Don Rigtrup / Ty Bailey
Bernadette reported they will be starting to work on updating 10 area Contingency Plans. They will be meeting with Fish/Game and meeting with the Ute Tribe to find out what areas would be impacted the most. In August or September they will start meeting with the agencies.

Kathy Van dame – Reported the Legislature is working with the Public Utilities and Technology Community in development of a tool for GIS layering and development into a map base index.

Mike Zucker commented on a new data base that DEQ introduced this week. They have the data base online and making this available to local Health departments. This would streamline the incidents reports and the local health departments have the availability to input information on the incident. They can also go in and close out the incident. There is a public side so they can view the incidents and initial reports, remediation, and close out.

Next Meeting Date and Time
The next meeting date and time are generally scheduled the morning of the next scheduled SERC meeting. Therefore, a meeting of the SERC Advisory Committee will be held at 10 a.m. that same day.

ADJOURN.....**Don Rigtrup**
Andy Barnes made a motion to adjourn all were in favor. Meeting adjourned approximately 11:45 a.m.