

**STATE EMERGENCY RESPONSE COMMISSION
SERC Advisory Committee**

MEETING MINUTES
Utah Department of Environmental Quality
Multiagency Office Building
Escalante Conference Room/Teleconference
Salt Lake City, Utah
February 14, 2013, 10 a.m.

In Attendance:

Urban LEPC

Reed Sharman (excused) West Jordan Fire Department

Rural LEPC

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Hazardous Materials Advisory Council

Andy Byrnes (excused).....UVU EM Services

Hazardous Chemical Transportation Industry

Dale Ipson (by phone).....DATS Trucking

Federal and State Agency Representatives

Bailey, TyUtah Department of Public Safety/DEM
Miller, Mechelle (by phone)Utah Department of Public Safety/DEM
Don CobbUtah Department of Public Safety/DEM
Michael RileyUtah Department of Public Safety/SFMO
Neil Taylor.....Utah Department of Environmental Quality/DERR

Fixed Site Regulated Industries (2)

Kent Bradford (by phone)..... Westinghouse

National Guard

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Local Health Departments

Teresa Gray (by phone)Salt Lake Valley Health Department

Environmental Interest Groups

Kathy Van DameWasatch Clean Air Coalition

Environmental Cleanup Contractors

General Public (2)

Don RigtrupPrivate Citizen

Agenda Items

Welcome / Introductions**Reed Scharman**
Don Rigtrup welcomed everyone and opened the meeting at 10:00 a.m. A roll call was then conducted.

Action Items

Approve previous meeting minutes – November 29, 2012.....Don Rigtrup
The minutes were reviewed and approved unanimously.

SERC Meeting Action Item Review Neil Taylor
The SERC has requested that action items under consideration for the SERC be first placed as information items for discussion. An item should be first placed on the agenda as an information item for discussion and then placed as an action item in the following meeting agenda.

EPA Planning Team Representation Neil Taylor
In the previous SERC meeting EPA is trying to develop some area contingency plans beginning with Uintah basin. They requested representatives from DEM and DEQ to participate in the planning process. Ty Bailey and Mechelle Miller had been identified as DEM representatives. Ty attends the RRT meetings twice a year and Mechelle is the DEM liaison for Uintah Basin. **A DEQ representative has not yet been identified. Neil will discuss DEQ representation with EPA and with DEQ management.**

New Member Application Approval Status Don Rigtrup
The applications for advisory committee membership were discussed in the previous SERC meeting. These include Glen Jones with USPCI; John Veranth, University of Utah; and Mark Illum, IM Flash Technologies. Don Rigtrup retired from IM Flash Technologies on December 7th but will remain on the committee as a representative of the general public. Mark Illum will take Don’s slot as a representative from “fixed site regulated industries”. Glen Jones will fill the vacant position as a representative of “environmental cleanup contractors” and John Veranth will serve as the now vacant second representative from the “general public”. **DEQ indicated that they wish to discuss the proposed members with DEQ leadership before approval. Neil received approval for these applications yesterday. It was felt that final action by the SERC should be included as an action item on the next SERC meeting agenda.**

ESF 10 Plan Update Don Cobb
The members of the ESF 10 planning team had developed a good plan which will be well tested at the Utah ShakeOut exercise next April. The multicounty/county organization of various hazardous materials planning and response groups were discussed in previous meetings. These include: LEPCs: DEM hazardous materials planning regions, fire response regions, health department regions, and DEM liaison regions. Consolidation of some of these organizations may be prudent in the future, but for now, Don recommended no present change. Neil stated that previously was discussed if hazmat response regions need to be approved by the SERC. He expressed his opinion that this was not necessary. Ty indicated that the regions are for hazmat planning purposes and do not require a certain hazmat team response structure. Ty agreed that the SERC approval of these regions is not necessary. Legislation is pending to allow Utah to enter into mutual aid agreements with other states for all hazards emergency response. The legislation has been numbered and is moving forward. Don asked that for future planning purposes if it would be helpful to have a map or overlay of the various districts and regions. Ty indicated that he has thought about mapping hazmat response capabilities. Mike stated that hazmat response maps have already been developed. Mike continued that SERC oversight of hazmat response regions is not necessary. **Neil asked if a short presentation to the SERC about our discussions would be helpful. Mike said that he can present the information to the SERC with the caveat that things could change at any time. Don will work with Mike to present information about hazmat response regions and other hazmat planning regions to the State Emergency Response Team and to the SERC and to indicate that further action by the SERC is not necessary.**

Post Incident Documentation Don Cobb
Neil described the DEQ methods and objectives of DEQ incident documentation which focuses on cleanup delegation. The incident database will soon be placed online to permit local agency entry of follow-up actions. Neil raised the question of if the database should be expanded to include initial response action. Ty suggested that LEPCs be included in the process of tracking an incident through the cleanup process. Teresa Gray expressed her concern about what parameters need to be included. Her department dealt with over 400 incidents last year, many of which the LEPC would not be interested. Neil responded that entry of information into the online database by local health departments is voluntary. **Don suggested that perhaps a presentation to the SERC explaining the DEQ process might be helpful. Ty suggested that DEQ provide the LEPCs with a regular report of incidents received by DEQ. The general consensus of the group was that both actions would be helpful.**

TERC Linkage Mechelle Miller
The Ute Tribe is adopting a new emergency operations plan. A new mitigation plan is under review. Tribal agency COOP plans are in development. The TERC is very active and are working to get hazmat training to their responders. Most tribes rely on counties to provide hazmat response. Previously it was discussed that the Ute Tribe is welcome to attend the SERC advisory Committee but that, because of the tribe’s separate status, it would not be appropriate to have a tribal member.

Discussion Items

The Utah ShakeOut will be conducted on April 18, 2013 as an exercise of State Emergency Response Team (SERT) plans and procedures. An earthquake drill will be held on April 17, 2013. Commissioner Davenport with the Utah Department of Public Safety is retiring. This will be included as an information item on the March SERC agenda. Legislative action will also be included on the March SERC agenda. Coy Porter has been selected as the next fire marshal. Kathy Van Dame mentioned that legislation is pending that would require all state agencies to prepare plans to reduce their air pollution contribution. She also wanted to provide a heads-up that these plans may also include a requirement to include planning for public safety. Kathy will provide a report to the SERC on what happened to this legislation. If she cannot attend she will submit a report to the SERC.

Neil asked for feedback concerning the effectiveness of having interim electronic advisory committee meetings. Ty expressed that he felt the meetings were helpful in preparing agendas for the next SERC meetings. Don mentioned that these meetings helped to formalize the workflow and prepare for SERC meetings. Neil Taylor reviewed the informational and action items for the next SERC meeting (highlighted above). The agenda for the next advisory committee should include: an ESF 10 plan update, discussion of the hazmat incident reporting and cleanup process to develop recommendations, and the HMEPP grant status report.

Next Meeting Date and Time

The next meeting date and time are generally scheduled the morning of the next scheduled SERC meeting. The SERC meeting is scheduled for 1:00 p.m. on March 14, 2013 at the Division of Emergency Management. Therefore, a meeting of the SERC Advisory Committee will be held at 10 a.m. that same day. The meeting location likely will be the Salt Lake Valley Health Department. Don Rigtrup recommended that all LEPCs receive an invitation.

ADJOURN.....Reed Scharman

Meeting adjourned approximately 11:30 a.m..