MEETING MINUTES
DHS Room - Admin 1020C
Multi Agency State Office Building (MASOB)
195 North 1950 West - Salt Lake City Utah
September 29, 2016 | 10:30 – 12:30 PM

Attendance List:

**Urban LEPC**
Reed Scharman ......................................................... (present) West Jordan Fire Department

**Rural LEPC**
Cody Barton .................................................................(present) Sevier County Sheriff’s Office

**Hazardous Materials Advisory Council**
Art Deyo ................................................................. (present) Utah Department of Public Safety/SFMO

**Hazardous Chemical Transportation Industry**
Dale Ipson .................................................................(present) DATS Trucking

**Federal and State Agency Representatives**
Jona Whitesides ..........................................................Utah Department of Public Safety/DEM
Kim Hammer ...............................................................Utah Department of Public Safety/DEM
Michelle Miller ...........................................................Utah Department of Public Safety/DEM
Kimberly Giles ...........................................................Utah Department of Public Safety/DEM
Tara Behunin ...............................................................Utah Department of Public Safety/DEM
Christian Martin ..............................................Utah Department of Environmental Quality/DERR
Neil Taylor .............................................................Utah Department of Environmental Quality/DERR
Breann Bockstahler .................................................. United States Environmental Protection Agency

**Fixed Site Regulated Industries (2)**
Kent Bradford ............................................................(present) Westinghouse
Mark Illum ...............................................................(present) IM Flash Technologies

**National Guard**
Major Craig Barnet .......................................................(present)

**Local Health Departments**
Teresa Gray ..............................................................(present)

**Environmental Interest Groups**
Kathy Van Dame ...........................................................(absent)
Environmental Cleanup Contractors
John Hart .................................................................................................................................................. (present)
Jerry Warner .......................................................................................................................................... (present)

General Public (2)
James Buchanan-application for membership before the advisory committee

Action Items

Approval of June 21, 2016 Meeting Minutes
The meeting minutes for the June 21, 2016 meeting were approved without changes.

Recommendation for the General Public Representative
We previously had two applicants for the general public representative to the advisory committee. DeeEll Fifield withdrew because of a potential conflict of interest. Neil Taylor indicated that James Buchanan is very well-qualified and was recommended to the advisory committee for approval. Mr. Buchanan provided some additional information about his qualifications. He was approved for recommendation to the SERC as the general public representative to the advisory committee. Neil informed Mr. Buchanan that per diem is available for his travel expenses to participate in the advisory committee.

Informational Items

Vice Chair Nominations - Cody Barton
Reed Scharman nominated John Hart. John was elected unanimously.

LEPC Conference Briefing - Kim Hammer
Reaction from the attending LEPCs to the September 1, 2016, LEPC conference was generally positive. Reaction was half-and-half concerning the CAMEO instruction. Some felt instruction was very worthwhile while others felt it was unneeded. Kim is considering a day and a half conference next year and asked for recommendations on what would be appropriate. Reed felt that EPA tried to pack too much information into too short of a period. Neil felt that information on the history of SERCs and LEPCs should be minimized and the conference should focus on LEPC operations. Cody recommended additional information for some LEPCs on the use of CAMEO. Art will check into getting a CAMEO class brought to Utah without any costs to attendees. Teresa recommended a panel discussion of LEPC chairs on effective operational strategies and involving the public to get more membership. Kim, Reed, Jim and others recommended that the advisory committee develop a presentation that can be given by our SERC leadership to county commissioners and city councils explaining the need for LEPCs and their purposes in forums such as the League of Cities and Towns conference or county commission conferences.

The SERC advisory committee created a subcommittee composed of Reed Scharman, Dale Ipson, Jim Buchanan, and Teresa Gray to follow through on this recommendation and work with the SERC to prepare this presentation.
Use of the 85th CST in Hazmat Operations throughout the State - Art Deyo
The ability of urban hazmat teams to assist rural hazmat teams to respond to hazmat events above the operations level is diminishing. The number of hazmat technicians in the rural areas is diminishing. The 85th CST has offered to assist rural fire departments to respond to hazmat incidents. Major Craig Barnet stated that the issue of posse comitatus is not a problem because the CST is a state asset, not a federal one. Concerns about state jurisdiction over local problems were raised by Reed. Cody Barton stated that he cannot get enough responders in his jurisdiction. Various other potential problems were discussed. A motion was passed to express the advisory committee’s concerns about the decreasing number of hazardous materials technicians available in rural areas and potential use of the 85th CST to respond as a hazmat resource.

CFATS Procedural Changes - Jona Whitesides
Jona distributed a fact sheet and information guide concerning the Homeland Security CFATS program. This information was distributed previously by e-mail with the advisory committee agenda. The Department of Homeland Security is suspending the requirement for facilities to submit their facility vulnerability/security “Top-Screen” plans until the modified facility classification criteria are in place. Kent Bradford provided clarification of the CFATS regulations from his experience. Reed mentioned that railroads are exempt from these regulations.

Other Items
Ammonium Nitrate Facilities - Neil Taylor explained that he had given a presentation at the LEPC conference discussing our concerns about facilities in Utah that store ammonium nitrate. This presentation was given in response to the SERC Advisory Committee’s prior direction to Neil and Jona to contact LEPCs with such a facility in their jurisdiction. Kim requested assistance with one LEPC in particular from Neil and Jona. Reed also recommended inviting someone from the Department of Agriculture to attend these LEPC discussions.

EO 13650 Activities – Neil Taylor wanted the Advisory Committee to be aware that the EPA and OSHA are organizing quarterly conference calls with SERCs and federal agencies in regions of the U.S. to discuss implementation of Executive Order 13650. The conference calls provide an opportunity for the SERCs to learn from each other. The SERCs are also being gathered in annual conferences. The next SERC conference for all states in Regions 8, 9, and 10 is being held near the end of January 2017. Jona invited representatives from the Advisory Committee to attend this conference. Cody Barton and John Hart were invited as they are the Committee Chair and Vice-Chair.

Next Meeting Date and Time: The next meeting date and time was set for December 6, 2016, at 10:30 a.m. The meeting will be held in Room 1019A of the Multiple Agency State Office Building located at 195 North 1950 West, Salt Lake City, Utah.