

LEAD IN SCHOOL DRINKING WATER MAINTENANCE CHECKLIST

Name of School: _____ Address: _____ School District Name _____

Contact Name: _____ Phone #: () _____

Instructions: 1. Fill out one checklist for each school under your jurisdiction. 2. Evaluate the results and take corrective action as needed. 3. Send a copy of this completed checklist and evaluation to: Utah DDW, 150 North 1950 West, Salt Lake City, UT 84114, Attn: Don Lore

ACTIVITY TO BE EVALUATED	YES	NO	COMMENTS
Plumbing Related to Drinking Water Fixtures			
A plumbing survey has been conducted to locate areas of high risk for lead delivery.			
Were alterations made to the existing plumbing system?			
Certified piping components and related materials listed by the NSF are used for any alterations made to existing plumbing system.			
A licensed plumber is used for the installation of new plumbing or modifications/alterations made to current plumbing system.			
Drinking and cooking water outlets are flushed at the start of each school day.			
Drinking Fountains			
All drinking fountains in the school have been checked against the EPA list of known lead-containing models.			
All drinking fountains found to be on the list of known lead-containing models have been permanently taken out of service or removed.			
A program of collection and testing of water samples for lead has been implemented.			
Remedial actions have been implemented for any fountains that exceeded the action limit for lead.			
If sampled fountains exceed the action limit for lead after remedial actions have been implemented, the fountain was permanently taken out of service or removed.			
Cafeteria and Cooking Classes (if applicable)			
Faucets from these areas are included in a regularly scheduled water sampling and testing program.			
Only cold water is used for preparing foods and beverages.			
Bottled Water (if used)			
Bottled water is being used as a substitute for drinking water devices that have been taken out of service.			
Bottled water is stored in a safe, secure area away from chemicals and other hazards.			
Dispensers are cleaned regularly to reduce potential for bacteria build up in the dispenser area.			
Record Keeping			
Drinking Water Testing and Quality Records kept in a centralized and clearly labeled file.			

Evaluation of Results: (check all that apply)

- School in compliance
- Additional testing needed (Start Date: __/__/__)
- Flushing proposed (Start Date: __/__/__)
- Treatment units planned** (Start Date: __/__/__)
- Bottled water proposed (Start Date: __/__/__)
- Educational notice for parents and school proposed (Start Date: __/__/__)
- Other actions planned _____ (Start Date: __/__/__)

Other Comments: _____

Name: _____ Signature: _____ Date: __/__/__

If you need any help with completing this checklist, please contact your local health department, your local plumbing inspector, or your local public drinking water supplier. You may also contact Don Lore of the Utah Division of Drinking Water at (801) 536-4204 or email dlore@utah.gov

Complete and return this form to Utah DDW, 150 North 1950 West, Salt Lake City, UT 84114, Attn: Don Lore