

**STATE EMERGENCY RESPONSE COMMISSION**

**APPROVED MEETING MINUTES**  
March 21, 2017, 1:00 p.m.  
Multi-Agency State Office Building  
195 North 1950 West  
Salt Lake City, Utah 84116

**Attendance List:**

Everett, Brent ..... Utah Department of Environmental Quality/DERR  
Whitesides, Jona ..... Utah Department of Public Safety/DEM

**Also Attending:**

Barton, Cody..... Sevier County Emergency Management  
Behunin, Tara ..... Utah Department of Public Safety/DEM  
Bockstahler, Brie ..... U.S. Environmental Protection Agency, Region 8  
Boynton, Anne ..... Utah Department of Public Safety/DEM  
Buchanan, Jim .....SERC Advisory Committee Applicant  
Crowther, Angelia ..... Utah Department of Public Safety/DEM  
Deyo, Art..... Utah Department of Public Safety/Fire Marshal's Office  
Hammer, Kim..... Utah Department of Public Safety/DEM  
Hart, John ..... EnviroCare  
Mortensen, Duane..... Utah Department of Environmental Quality/DERR  
Ottley, Melissa ..... Utah Department of Environmental Quality/DERR  
Scharman, Reed ..... West Jordan Fire Department  
Smith, Elisa ..... Utah Department of Environmental Quality/DERR  
Taylor, Neil ..... Utah Department of Environmental Quality/DERR  
Urban, Dale ..... Utah Department of Environmental Quality/DERR

**Attending Telephonically:**

Miller, Mechelle..... Utah Department of Public Safety/DEM

**WELCOME AND INTRODUCTIONS**

**Brent Everett**

Brent Everett welcomed attendees to the State Emergency Response Commission (SERC) meeting and thanked them for their participation.

**ACTION ITEMS**

**Approval of December 6, 2016, Meeting Minutes**

**Brent Everett**

Minutes from the December 6, 2016, SERC meeting have been reviewed by the SERC. No comments or changes needed to be made and a motion was made by Jona Whitesides, seconded by Brent Everett and unanimously approved.

## **INFORMATIONAL ITEMS**

### **John Hart New Chair for SERC Advisory Committee**

**Brent Everett**

John Hart has been nominated as the SERC Advisory Committee Chair. Mr. Hart will be approved by the SERC at the next meeting and was asked to function in the role of Chair until that time.

### **SERC Advisory Committee Vice Chair**

**Brent Everett**

Jim Buchanan has been nominated as the SERC Advisory Committee Vice Chair. Mr. Buchanan will be approved by the SERC at the next meeting and was asked to function in the role of Vice Chair until that time.

### **Fixed Site Regulated Industry Representative**

**Neil Taylor**

A list was provided of SERC Advisory Committee members and when their term on the committee will expire. The Public Representative and the Fixed Site Industry Representative terms expire in March 2017. Both of these individuals have elected not to serve again. Outreach is being conducted, and applications will be accepted for new SERC Advisory Committee members.

### **Meeting Telecommunication Issues**

**Neil Taylor**

There has been difficulty with the sound quality for those calling into SERC meetings. Mr. Everett mentioned that some upgrades could soon be made to DEQ conference rooms and that might help solve the problem. A system was also borrowed from the Department of Technology Services for this meeting and was not perfect but working better than the old system.

### **Summary of the Draft LEPC/SERC Guidance**

**Jim Buchanan**

A draft of a Local Emergency Planning Committee (LEPC)/SERC guidance document, based on information collected from seven states, is being reviewed and feedback is being collected. The LEPC Handbook is being updated and will be incorporated into the guidance document. There will be a facility section that should assist LEPCs in coordination with private sector partners. The guidance document will be a large book that can be customized for each target audience. The book will also include risk factors for communities if LEPCs are not supported or maintained within an area. The document will contain active links to websites so that information can remain current. The U.S. Environmental Protection Agency (EPA) has offered additional information which will be incorporated. At the Western SERC conference in February, it was discussed that many states want to create a similar document. Mr. Everett asked if it would be useful to hold a SERC meeting in a different area of the state or tour facilities in order to form relationships across the State. Many agreed that making SERC meetings available to more areas of the state would help others know what the SERC is and what the SERC does.

### **DNDO Presentation**

No presentation was given.

### **HAZMAT Scene Cleanup**

**Cody Barton**

In a previous SERC meeting, discussion was held regarding clean-up standards for hazardous material incidents and that the State of Utah does not set standards when these materials are being removed. Some oversight is provided by the Department of Environmental Quality (DEQ) or local health departments. The State of Oklahoma has a statute that gives their Department of Environmental Quality the power to license, supervise, govern, and regulate highway remediation and cleanup services and operators within the state. The SERC Advisory Committee is seeking approval to begin the research necessary to pursue possible legislation for hazardous material clean-up companies. They would like to begin contacting stakeholders and begin outreach. The SERC Advisory Committee would like to look into the possibilities and ramifications of this type of legislation. It was agreed that the DEQ and the Department of Public Safety (DPS) will begin looking at programs in other states and compile a list of best practices. They will also look into situations where there have been hazardous material cleanup issues in Utah. Once the initial research has been conducted, information will be relayed back to the SERC Advisory Committee and the SERC.

### **Risk Planning and Chemical Emergency Preparedness**

**Bre Bockstahler**

Administrator Pruitt of the EPA has issued a postponement to the implementation of the changes to the Risk Management Plan (RMP) rule. An RMP is a worst case scenario plan for facilities that handle a certain volume of toxic or flammable substances. These plans are then submitted to the EPA and to the LEPC. Postponement of new regulations is common with changes in administration.

### **OTHER ITEMS**

#### **UP3 Participation in the SERC**

**Neil Taylor**

Chris Martin was investigating the possibility of getting the Utah Public Private Partnership (UP3) more involved in the SERC Advisory Committee. Matt Beaudry from the Division of Emergency Management (DEM) leads this group. They work with industry, the public, and government agencies to prepare for emergencies. This group has existing relationships that would be useful to the SERC. Members of the UP3 will be considered when looking for new SERC Advisory Committee members.

#### **2017 Western SERC Summary**

**Jona Whitesides**

Many states are facing some of the same challenges as the Utah SERC including communication between SERCs and LEPCs. One item discussed at the Western SERC meeting was taking the SERC on the road to be near the LEPCs. The SERC's main job is to support the LEPCs. The EPA has captured the best practices of each of the states and will share them on a website. The website information will be provided in the future. The next Western SERC meeting will be held in Region 10 and will likely be in the Seattle or Portland area. The meeting location will rotate annually. Mr. Everett thanked the EPA for compiling the information and sharing it with all states.

**EO 13650 Quarterly Meeting****Melissa Ottley**

The Executive Order 13650 quarterly meeting is now called the Chemical Safety and Security Call. This change was made as part of the new administration. The last call was held on March 7, 2017. The states that participated in the call were Colorado, Montana, North Dakota, and Utah. There was a debriefing of the Western SERC meeting and discussion regarding an upcoming chemical industry workshop to be held in both North Dakota and an LEPC workshop in South Dakota. Two-day CAMEO training will be held in North Dakota in May. An online LEPC tabletop training is also available. Ms. Ottley can provide a link for anyone who is interested in the online training. The Department of Homeland Security has a new Chief of Regulatory Compliance, Jim Williams. Each state also reported on Tier 2 submissions for 2016. Utah has a Tier 2 Submission Portal that it encourages facilities to use.

**2017 DEQ Emergency Response Workshop****Neil Taylor**

The DEQ will hold an Emergency Response Workshop on April 4, 2017. The workshop discusses recent incidents that have occurred and is an opportunity to learn and coordinate response efforts with other agencies. An invitation to attend was extended.

**Other Items****Brie Bockstahler**

The chemical industry training that will be held in North Dakota and the LEPC-specific training in South Dakota are being conducted by the EPA. They would be willing to bring the training to Utah if requested.

**Next Meeting Date and Time****Brent Everett**

The next SERC meeting will be held on Tuesday, June 20, 2017, at 1:00 p.m. in the DEQ Boardroom 1015 at the Multi-Agency State Office Building.

The SERC Advisory Committee meeting will be held the same day at 10:30 a.m. The location will be the same as the SERC meeting.

**Adjourn****Brent Everett**

The meeting adjourned at approximately 1:53 p.m.