

Utah's Lead-Free Learning Testing Initiative Pre-Application Checklist

The application requires the following information. Use this checklist to ensure that you have all of the information gathered prior to applying.

General Information

- Name of school/school district/child care facility/head start program
- Mailing address (Street/P.O. Box, City, Zip Code)
- Contact person name, title, phone number, email

Building Information

- Number of buildings to test (This should only include buildings where children spend time and consume water)
- Name(s) of building(s)
- Building's physical address
- School district (Please include the school district your facility is physically located in, even if your facility isn't a school)
 - The proportion of students receiving free or reduced lunch in a school district will be used to determine a community's financial need. Facilities in communities with more financial need will be prioritized (if necessary)
- Year building was constructed
- Total number of children served by the schools
- Number of children age 6 and under served by the schools
 - Do your best to estimate this number. Since younger children are more impacted by Lead exposure, facilities that serve younger children may be prioritized
- Number of consumable points in the building
 - Walk through your building(s) and identify all the locations where children can drink water, such as a drinking fountain or a kitchen sink used to prepare food or baby formula
 - Fixtures such as a bathroom sink, an outside hose tap, or a sink in a maintenance closet would *not* be considered consumable points since children likely are not drinking water from those locations

Financial Information

- W-9 and Vendor Form
 - If your application is approved, we'll need your facility's W-9 and a [Vendor Form](#). We need these so we can send you the money after testing is completed. You don't need those documents to apply, but we recommend locating them and being prepared to provide them