Creating a WaterLink Account

Step 1
Go to waterlink.utah.gov and click “Portal Access Instructions” in the menu.

Step 2
Click on the first link to create a Utah.gov account.

Step 3
Fill in your information and proceed to create your Utah.gov account.

Step 4
Choose your security questions and proceed.

Step 5
Activate your account and get ready to go back to the Request Portal Access Instructions page to continue the account creation process.
Step 6
Go back to waterlink.utah.gov and go to the Portal Access Instructions again.

Step 7
Click on line 3 “Create DDW WaterLink Portal Account” and log in to your Utah account on the next screen.

Step 8
You are now on the Create WaterLink Portal Account.

Fill out your info on the next screen. Justification can be a short sentence about what you are wanting to do with your account. The water system(s) you select will be the only accounts connected to your portal access. DDW will verify your association with the systems you select.

Click the Blue Create New Portal Account button when finished.

Step 9
Your request will be reviewed and approved as soon as possible.

Once your account has been approved, you will receive an email at the address you provided.

Your New Account
You will have a new Menu item called “Portals” that gives you access to:

- Manage CEU Course Accreditations
- Water System Update Request
- File Upload

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