



State of Utah

Division of Drinking Water

Operator Certification Program Policies

30 days between exams

An operator must wait 30 days to take an exam in the same discipline if they fail the exam. If the operator wants to take a different discipline (treatment or distribution) or increase the grade level by passing a lower level exam, the 30 day waiting period is not required.

Citizenship Forms

All operators must submit a citizenship form either through renewal or applying for an exam. In order to renew one's certification or take an exam, the Division of Drinking Water must receive the appropriate application, payment and citizenship form. The citizenship form will only need to be submitted once and the Division of Drinking Water will keep the document on file.

Continuing Education Unit (CEU) Forms

All continuing education training will be submitted on the appropriate forms created by the Division of Drinking Water.

Continuing Education Unit (CEU) Sign-in

Operators must sign in when attending the morning and afternoon sessions to receive full credit. Those signing in only once will be given half credit for the course.

Exam Reviews

An operator may apply to receive an exam review within two years of taking the exam. After two years the exams will be archived and will no longer be available to review.

Exam Sites

Operator certification exam sites will be proctored in the State of Utah only.

Fees waived for Local Health Departments

Exam fees for Local Health Department staff wanting to take the certification exam will be waived. If a local health department staff member takes an online exam, the \$30 online exam fee will not be waived. The renewal fee will not be waived.

Military Active Duty

Operators who are called to active duty in the United States military will have their certification held in a valid state until the operator returns from active duty. During their tour of active duty the operator will not be required to obtain continuing education units or renew their certification. Once the operator returns from active duty, their certification will pick up from when they were called up and all the requirements will be reinstated from that point.

Renewal

Operators will be given an 18 month grace period after their certification has lapsed. The policy will allow the operators to renew for the standard fee for the first six months. After the first six months the final 12 months will be in a reinstatement category and the reinstatement fee will apply.