



State of Utah

GARY R. HERBERT
Governor

SPENCER J. COX
Lieutenant Governor

Department of
Environmental Quality

Alan Matheson
Executive Director

DIVISION OF DRINKING WATER
Kenneth H. Bousfield, P.E.
Director

Cross Connection Control Commission Meeting
November 29, 2016, 9:00 am – 12:00 pm
Multi Agency State Office Building
Division of Drinking Water
Red Rocks Conference Room – 3132
195 North 1950 West
Salt Lake City, Utah 84116

Commission Members Present: Mark Baird, Robert L. Prince, Brett Christiansen, Tim Collings, and Terry Smith.

Commission Members Excused: John “JP” Frank and Will Nickell.

Division Staff Present: Michael Moss and Marianne Booth

I. Call to Order

Michael Moss, Environmental Scientist with the Division of Drinking Water (the Division, DDW) and the Commission Secretary, called the meeting to order called the meeting to order at 9:07 am.

a. Introductions

Mike Moss asked those present to introduce themselves. They were:

- Brett Christiansen representing the Utah Mechanical Contractors Association.
- Tim Collings representing the Utah Association of Plumbing and Mechanical Officials.
- Marianne Booth, Administrative Secretary with the Division.
- Terry K. Smith representing the Rural Water Association of Utah (RWAU).
- Robert L. Prince representing the Utah Chapter of the American Backflow Prevention Association.
- Mark Baird representing the Utah League of Cities and Towns.
- Michael Moss, Commission Secretary.

b. Commission Appointments

Mike Moss introduced Mark Baird, who was appointed and approved by the Drinking Water Board (the Board) on November 18, 2016. Mark started at Clearfield City as a water meter technician in 1988, then later progressed to a water foreman and now currently manages all water and sewer operations and maintenance within Clearfield City. Mark is a certified Grade IV Water Distribution System Operator, Waste Water Collection Operator and is currently a proctor trainer for backflow/cross connection control in the State of Utah. It was noted that Ken Bousfield, Director of the Division, and the Board had approved this appointment.

There was lengthy discussion regarding a change from the “Utah League of Cities and Towns” to designated representatives from “Utah Water Systems and Communities.”

c. Approval of the Minutes:

- i. December 18, 2013**
- ii. December 1, 2015**

Michael Moss noted that missing 2014 minutes and reminded the Commission meeting scheduled for May 5th, 2014 was canceled due to no changes and scheduling conflicts. There were no minutes taken.

- Tim Collings moved to approve both sets of minutes. Brett Christiansen seconded. The motion was carried unanimously by the Commission.

II. Rule Change Review

- a. R309-305**
- b. R309-105-12**

Michael Moss informed the Commission that changes to these two rules will be needed. With regards to R309-305, the existing cooperating agencies reference for the “League of Cities and Towns” will be changed to ensure representation from a cooperating group of active “Utah Water Systems and Communities.” With regards to R309-105-12, the change will include supplementary language that may require more complex water systems to have certified cross connection control personnel to manage the systems program.

- Robert Prince moved to approve changes to the R309-305 and R309-105-12 to be submitted to Legislature by the Division. Brett Christiansen seconded. The motion was carried unanimously by the Commission.

III. Third Party Certification

Michael Moss reported that he has been tasked with developing a comparison for the Cross Connection Control program. The options are the American Backflow Prevention

Association (ABPA) as a third party certifier for backflow assembly testers or have appropriate State staff develop a stand-alone State only certification and testing program.

He reminded the commission that prior to 1995 the State did have a State developed program. That program required extensive staff labor and time to develop a question database and validate the questions; create appropriate exams for certification and re-certification; review exam results to ensure the questions were understandable and continue the process.

At that time, it was determined that using the ABPA certification process was more effective, inexpensive, nationally accredited, provides a validated question bank and periodically reviews the exam questions, develops and reviews the exams, and provides proctors during the examinations.

The commission discussed that using a 3rd party still made sense due to all the previously mentioned items. It was pointed out that the State collects the fees and then submits payment to the 3rd party for the applicant. This ensures that all fees are paid. All applicants are certified by a nationally recognized organization.

- Robert Prince moved that the State of Utah and the Division continue to utilize 3rd party affiliation with a nationally recognized organization and maintain administrative oversight. Tim Collings seconded. The motion was carried unanimously by the Commission.

IV. Update on Training Organizations

a. Rural Water Association of Utah

RWAU had 4 classes this year. They've had 26 applicants test; 17 new and 9 recertifying.

b. Backflow Training Services

Backflow Training Services had 7 classes this year. They've had 186 applicants; 96 new and 90 recertifying.

c. Backflow Assembly Testing and Supply

Backflow Assembly Testing and Supply had 4 classes in Utah and 2 in Idaho where Utah applicants attended. They've had 29 applicants; 12 new and 14 recertifying.

d. Training Calendar

The training calendar for 2017 has been posted to the Drinking Water website and Mike is working with the training organizations to ensure it is also posted on their websites.

V. Certification Report

a. Class I

There are currently 181 Class I.

b. Class II

There are currently 680 Class II.

c. Class III

There are currently 22 Class III.

VI. Proctor

a. Availability

Michael Moss informed the Commission that availability thus far has not been an issue, due in part to his stance that there are never two classes scheduled on the same day. He made note that in the outlying areas it is a bit more complex to ensure proctor availability, but has been able to have adequate proctors available to date.

b. Proctor Training

Michael Moss reported that there has been an increase in interest for the Proctor training and have held 4 classes this year.

VII. Other Business

Changing of Class Names

There was discussion between the Michael Moss and the Commission regarding the confusion over Class I, Class II, and Class III certification. It was discussed that the title for each level of certification be used instead of 'Class'. Therefore a Class I's title should be Program Administrator, Class II's title should be Assembly Tester, and Class III's title should be Proctor Trainer.

- Mark Baird moved to eliminate the use of the terms Class I, Class II, and Class II and instead use the terms Program Administrator, Assembly Tester, and Proctor Trainer. Tim Collings seconded. The motion was carried unanimously by the Commission.

Program Administrator Requirement Committee

Discussion continued with regards to criteria and parameters necessary to require specific levels of certified individuals within a water system.

- Robert Prince moved that the Commission form a committee of interested parties to develop a set of standard criteria establishing the requirements of water systems to have a Certified Program Administrator. Tim Collings seconded. The motion was carried unanimously by the Commission.

Next Meeting

Michael Moss suggested the next meeting be held on May 23, 2017 at 9:00 a.m. at the Division of Drinking Water Offices, room to be determined.

VIII. Adjourn

- Tim Collings moved to adjourn the meeting.

The meeting adjourned at 10:49 a.m.

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