



MEETING MINUTES

October 31, 2017
9:00 AM
195 North 1950 West, Room 3132

COMMISSION MEMBERS PRESENT: Brett Christiansen, Terry Smith, Jon Paul Franck, Mark Baird, and Tim Collings.

DIVISION STAFF MEMBERS PRESENT: Gary Rager, Marie Owens, and Dawnie Jacobo

GUESTS PRESENT: Brian Pattee and Greg Hand

NEXT MEETING: May 22, 2018

I. CALL TO ORDER

- a. Gary Rager called the meeting to order at 9:06 a.m.
- b. Introductions
 - i. The commission members, division staff, and guest introduce themselves.
- c. Commission Appointments
 - i. Gary Rager inquired about the commission members' whose terms are expiring for the Director's approval at the end of the year. Brett Christiansen, Terry Smith, and John Paul Franck volunteered to extend their terms. Tim Collings reported his agency will provide a replacement.
- d. Approval of Minutes
 - i. Brett Christiansen moved to approve the June 21, 2017 Meeting Minutes with the request to fix two spelling errors. Tim Collings seconded. The motion was carried unanimously by the Commission.
 - ii. Tim Collings moved to approve the August 3, 2017 Meeting. Mark Baird seconded. The motion was carried unanimously by the Commission.

II. FINANCIAL REPORT

- a. The Commission discussed the expenses and the elimination of the ABPA cost for Fiscal Year 2019.

III. THE COMMISSION DISCUSSED PHASING IN THE NEW REQUIREMENT FOR COMMUNITY WATER SYSTEMS TO ACQUIRE A PROGRAM ADMINISTRATOR

- a. Mark Baird moved to approve the division to change the rules to require a certified Program Administrator for community water systems implemented on a two-year phase in with the ability to require additional high risk systems. Tim Collings seconded. The motion was carried unanimously by the Commission.

IV. 309-305-11. REQUIREMENTS FOR PROGRAM ADMINISTRATOR CERTIFICATION TRAINING & RENEWAL

- a. Tim Collings moved to approve the initial course shall be a minimum of 18 hours including examination. Brett Christiansen seconded. The motion was carried unanimously by the Commission.
- b. Brett Christiansen moved to approve requiring .6 Continuing Education Units (CEUs) for the annual renewal cycle. Tim Collings seconded. The motion was carried unanimously by the Commission.

V. R309-305-5(C). REQUIREMENTS FOR PROGRAM ADMINISTRATOR TRAINER

- a. The commission agreed unanimously to table.

VI. R309-400-9. CREDIT ON IPS FOR A WATER SYSTEM HAVING A PROGRAM ADMINISTRATOR

- a. Gary Rager proposed giving water systems a credit on the Improvement Priority System (IPS) for acquiring a Program Administrator when not required. Marie Owens announced the IPS is being reviewed and may change. The Commission discussed the benefits of encouraging water systems to acquire a Program Administrator. The Commission is also concerned about credit points covering up deficiencies and would like to consider this after the IPS is reviewed.

VII. UPDATE ON TRAINING ORGANIZATIONS

- a. Gary Rager provided statistics for the total number of exams completed with each training organization.

VIII. CERTIFICATION REPORT

- a. Gary Rager provided statistics on the backflow certifications and the renewal rate.

IX. CROSS CONNECTION PROGRAM PROJECTS

- a. Gary Rager reported on the new backflow coalition meetings in different sections of the state to get feedback. He also has a Rule and Policy team to review Utah's Cross Connection Control program and to reference the plumbing code.
- b. Gary Rager shared the results of the backflow certification survey. This survey was emailed to those who have expired and is available on the Division's website.

X. FUTURE MEETINGS

- a. May 22, 2018

XI. ADJOURN

- a. Mark Baird moved to approve adjourning the meeting at 12:06 pm. Tim Collings seconded. The motion was carried unanimously by the Commission.