



Utah Department of Environmental Quality
 195 N 1950 W
 Salt Lake City, Utah 84116

PROPERTY LOAN AGREEMENT

1. Loan Number:	2. Loan Date: From: _____ To: _____
-----------------	--

3. Recipient: Address:	Point of Contact:
	Phone/Fax/Email:

4. Purpose of Loan:
 Recipient employees have been trained and certified in use of the FLIR Camera. They will use this tool to identify and repair leaks from oil and gas facilities that result in methane, VOC, and HAP emissions as noted in the Terms and Conditions.

5. The property described below is offered by the Utah Department of Environmental Quality for use without charge to the recipient named above for a period not to exceed _____ days.

Item Number	Description	Serial Number	Acquisition Cost
1	FLIR GF320 optical gas imaging camera and accessories, as described in the attached list of materials and equipment	74900190	\$96,950

6. This agreement is entered into with the understanding that the property identified shall remain that of the Utah Department of Environmental Quality and that this agreement may be terminated by submission of a _____ day prior written notice to the recipient by the Utah Department of Environmental Quality or its contractors (see full terms and condition on reverse.)

Utah Department of Environmental Quality or Authorized Representative

_____ Signature	_____ Date
_____ Printed name	_____ Title

Recipient

_____ Signature	_____ Date
_____ Printed name	_____ Title

Terms and Conditions of Loan

1. The Recipient shall:
 - A. provide to UDEQ identification and location of leaks, including description of kind of equipment (valves, tanks, pumps, pipes, heater/treaters etc.) involved, location of leak on equipment, repair action taken, repair date, an estimate of the size of the leaks and, where possible, the emissions reduced by the repair. This shall be provided via the data collection form provided by UDEQ or its contractor;
 - B. return the loaned property in like condition as when received, normal wear and tear excepted, and free of contamination, on or before the expiration date (as set forth in Section 2 of the first page of this Loan Agreement), unless the loan period is formally extended or terminated before the expiration date;
 - C. in case of loss, theft or damage of the loaned property, reimburse UDEQ at the current price of the replacement or repair;
 - D. assume all costs involved in preparing, handling, loading, disconnecting, and transporting the loaned property;
 - E. indemnify and hold harmless UDEQ and/or its contractor against any and all liability loss, damages, claims, and costs incidental thereto as a result of Recipient's use or possession on the loaned property; and
 - F. use the loaned property only for the purpose specified in the loan agreement.
2. The loaned property shall not be modified, loaned, or transferred to a third party without the prior written permission of UDEQ or its authorized representative.
3. The Recipient shall account for, or permit physical inspection of the loaned property by UDEQ or its contractor after notification from UDEQ or the contractor.
4. Title to the loaned property is vested in and will remain with UDEQ and the loaned property shall be used only for official purposes as described in Section 4 of the first page of this Loan Agreement.
5. Adhere to the following handling and security rules for the camera:
 - A. When the IR Camera is in the recipient employee's possession, it shall be handled with reasonable care and diligence.
 - B. When the IR Camera is in the recipient employee's possession, including overnight, it shall be stored in a lockable and secure area, which may include a responsible employee's office or locking storage cabinet or a locking storage area.

- C. The IR Camera shall not be taken home by the responsible recipient employee.
- D. The IR Camera shall not be left unattended in a vehicle even when the vehicle is locked. Exceptions when traveling with the camera may include when the responsible recipient employee stops to refill the vehicle for gasoline, so long as the vehicle remains within sight or view of the employee to the greatest extent possible during this time period.

I have read and understand the terms and conditions of this loan agreement.

Signature

Date

Print Name and Title

FLIR GF320 Optical Imaging Camera
List of Transport Case Materials and Equipment

Equipment and Materials

- Hard transport case
- Infrared camera with lens (SN: 74900190 Lens SN:77200095 DAQ# 01604)
- Battery, 4 ea. (P/N T199183-02, SRL-No. 001231-1710, 001378-1715, 001399-1715, 001328-1715)
- Shoulder strap
- Lens cap (mounted on lens)
- SD Memory cards (3; CMP memory UDEQ-1 (8GB) T911650-S708G1624 TF4KA66068A07, Sandisk UDEQ-2 (16GB)SN:BL1726350835G, Sandisk UDEQ-3(16GB) SN:BL1726950835G)
- IOGEAR USB Memory card adapter (S/N: OU77USC4623794)
- T20 Hex driver
- Battery charger (SN: 018412; P/N 1196210)
- Power supply, incl. multi-plugs (P/N 10231014)
- HDMI-DVI cable (P/N 1910816)
- HDMI-HDMI cable (P/N 1910815)
- USB cable (P/N 1910423)
- Manfrotto 190x tripod with camera adapter (SN: TZ168626)
- Printed Getting Started Guide